



COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT July 15, 2021

PUBLIC HEARING

The Public Hearing for the Budget Appropriation ordinance was called to order at 7:30 PM by Bruce Brown, President. Roll call indicated those present: Trustees Bruce Brown, Mike, Davenport, and Joe Kiriazes, Deputy Chief Heinz, Deputy Chief Echtenacher and Ericka Thomas, attorney. Absent – Fire Chief Smith. Trustee Brown asked if there was anyone in the audience who wished to address the Board. There were no comments from the audience members therefore a motion was made by Bruce Brown to close the public hearing, seconded by Trustee Davenport. Motion carried. Public hearing adjourned at 7:35 PM.

BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, July 15, 2021 at 7:35pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

CALL TO ORDER: Trustee Brown called the meeting to order at 7:35 p.m.

ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: Fire Chief Smith

ALSO PRESENT: Deputy Chief Heinz, Deputy Chief Echtenacher, Ericka Thomas, Attorney

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES: The board reviewed the June 17, 2021 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the June 17, 2021 meeting minutes as written. Motion carried by voice vote.

PRESIDENT REPORT: Trustee Brown attended the IAFFPD 77th annual conference, overall it was a good workshop which he attended virtually.

SECRETARY REPORT: Trustee Kiriazes visited Station 1 and was able to see the 1940 International D40 Engine, he was happy to see the association had purchased it.

TREASURER REPORT: Trustee Davenport will not be able to attend the Board of Trustees meeting on September 16, 2021.

CHIEF REPORT:

Department reports

Response update

Incident and Response report

Bureau report

Construction update



Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. The finance director provided an update on the property tax collections.

Personnel

- All current career positions are filled and on shift with 2 long term injuries still lingering with no clear timeframe for return.
- Contract: Termination agreement executed and existing equipment has been purchased back from Metro. Working through the re-titling of ambulances and IDPH registration.
- POP Update: 5 POPs have completed their orientation and have joined the shift, we now have a total of 17 POPs, likely have another group start at the end of this year

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

Fire Stations

- Roof consultant – has finished evaluation of roof and is working on creating bid specifications
- Bid received for RTU did not address humidity remediation as requested in the specification, which is a large part of the project need. It is the opinion of Administration that we do not accept any bids that were received for the project. Currently working with a representative from Trane to solve our humidity issues.
- CFPD joined two group purchasing cooperatives in June. Houston-Galveston (HGACBuy) and Omnia (formerly called US Communities). Administration would look to these purchasing cooperatives for potential HVAC engineering/installation already awarded public contracts. CFPD can potentially waive additional bidding attempts for this project.

Grants

- AFG and SAFER grants – waiting to hear

Apparatus

- Hovercraft delivery should be delivered at the end of July
- New ambulance final inspection July 20/21, delivery the following week

Programs

- Regional 911 Consolidation: No new reports

Other Information

- Public Act 101-0652 SAFE-T Act – Need to designate an “auditing official” to handle whistleblower claims. Passed effective 7/1/2021, this act requires local governments to have an “auditing official” to satisfy your requirement.

Correspondence/Communications/Exhibits

- Thank you received from Lake Zurich FD for a response to a structure fire

Intergovernmental relations

Vernon Hills

- VM Fleischhauer retired, the new VM is Kevin Timony, Administration met new VM for lunch and introductions

Lake County

- Public meeting upcoming to discuss open burning ban in Lake County, public would like to see some sort of restriction kept in place, will re-visit in October

Long Grove

- Dave Riddle is still Interim Chief as they look to fill that position permanently. Also appointed a new VM, Greg Jackson. Fire Chief has reached out to schedule an introduction.

Other Agencies

- Christ Lutheran Church – revisit the property discussions this fall

Retirements and Service Recognitions

ATTORNEY'S REPORT: Ericka Thomas of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: none noted.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Trustee Brown and seconded by Trustee Davenport to adopt the FY 2021-22 Budget and Appropriations Ordinance #21-O-03.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to nominate the law office of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. as our auditing official in accordance with Public Act 101-0652 SAFE-T Act.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

PUBLIC COMMENT: There were no public comments.

EXECUTIVE SESSION: There was no need for an executive session.

APPROVAL OF THE BILLS: The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$270,003. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

ADJURNMENT: A motion was made by Trustee Kiriazes seconded by Trustee Davenport to adjourn the meeting at 8:05 p.m. Motion carried unanimously by voice call vote.

Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District