



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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[www.countrysidefire.com](http://www.countrysidefire.com)

Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT September 30, 2021

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, September 30, 2021 at 7:30pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 7:30 p.m.

### **ROLL CALL:**

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, John Kelly, Attorney

### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF MEETING MINUTES:** The board reviewed the August 19, 2021 meeting minutes. A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to approve the August 19, 2021 meeting minutes as written. Motion carried by voice vote.

**PRESIDENT REPORT:** Currently attending the IPPFA conference virtually

### **CHIEF REPORT:**

#### Department reports

COVID-19 Response update: Monitoring our COVID response as necessary

Incident and Response report

Bureau report

Construction update

#### Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. A motion was made by Trustee Brown and seconded by Trustee Davenport to accept the financial report as presented. Motion carried by voice vote.

#### Personnel

- Promotional process update: final list effective 9/2/2021
- Injury updates: 4 career injuries, 4 OJI (2 FPB and 2 Shift)
- Contract: all contract positions are vacant, contract ends 11/14/2021
- Career positions: 1 Disability vacancy, 1 Resignation vacancy
- Eligibility list update:



- POP Update:
- Vaccine mandate update: 2 POP and 4 full time Firemedics remain unvaccinated to date

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

#### Fire Stations

- Trane contract complete and ready for signatures – 5 year warranty on parts. Total price \$338,946, work to begin as soon as materials are ready
- Roof bid on hold until we have a better timeline on HVAC based on material availability

### Grants

- AFG Grant: CFPD was awarded the AFG grant for SCBA, approximately \$250K
- AFG SAFER: CFPD was denied

### Apparatus

- New Hovercraft has been delivered
- Some challenges with our Engines, one is out of service until March/April 2022, administration is planning to prevent future challenges

### Programs

- Regional 911 Consolidation: Selection of CAD user groups made and will be beginning the process of building out the CAD
- New GEMT Cost report number for ambulance billing ordinance - \$2,617 for 2022, it was \$2,418 in 2021

### Other Information

- Open house this Sunday, October 3rd

### Correspondence/Communications/Exhibits

- Thank you letter from Evanston FC for assistance recovering drowning victim

### Intergovernmental relations

**Vernon Hills** – D/C's and new Superintendent of D128, Dr. Denise Herrmann

**Lake County** – No update

**Hawthorn Woods** – No update

**Mundelein** – No update

**Long Grove** – May need support from CFPD with ambulance use/purchase

**Libertyville** – No report

**Other Agencies (ARA's)** – no report

### Retirements and Service Recognitions

- Appreciation Dinner October 16th

### Articles/Newspaper Clippings

Daily Herald 9-19-21 – Two firefighters injured in structure fire near Mundelein

**ATTORNEY'S REPORT:** John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: no report.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to declare the 2009 GMC Horton Ambulance and the 1998 Neoteric Hovercraft surplus and to be disposed of by the Fire Chief in the best interest of the District.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to authorize the Fire Chief to fill 5 currently vacant Career Firemedic positions from the current Career Eligibility List.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve to create 3 new Career Firemedic positions and for those new positions to be filled from the current or next available Career Eligibility List.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to authorize the Fire Chief to establish a new Career Eligibility List at the point the current Eligibility List dated 2/2021 is exhausted.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to approve the 2022 Illinois Healthcare and Family Services Ground Emergency Transport Cost Report Calculation of Countryside Fire Protection District Medical Transportation Services effective January 1, 2022.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**PUBLIC COMMENT:** There were no public comments.

**EXECUTIVE SESSION:** There was no need for an executive session.

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$336,081.60. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**ADJURNMENT:** A motion was made by Trustee Kiriazes seconded by Trustee Davenport to adjourn the meeting at 8:15 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*