



COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

March 11, 2021

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, March 11, 2021 at 7:30pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

CALL TO ORDER: Trustee Brown called the meeting to order at 7:30 p.m.

ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Smith, Deputy Chief Echtenacher, John Kelly, Attorney

PLEDGE OF ALLEGIANCE

OATH OF OFFICE: Trustee Kiriazes took his oath of office

APPROVAL OF MEETING MINUTES: The board reviewed the February 18, 2021 meeting minutes. A motion was made by Trustee Davenport and seconded by Trustee Brown to approve the February 18, 2021 meeting minutes as written. Motion carried by voice vote.

PRESIDENT REPORT: Trustee Brown commented on how great it is to see our department represented at Hawthorn Mall, happy to report he is fully vaccinated.

TREASURERS REPORT: Trustee Davenport is happy to report he is fully vaccinated.

CHIEF REPORT:

Department reports

Update on Lake County mass vaccination efforts: Sending paramedics to Lake County fairgrounds on Monday and Tuesdays, fairgrounds operations have been extended through April 2021

Response update: 90% of our staff are vaccinated, we continue to use masks throughout the station. The station is open to the public and social gatherings are allowed as usual within guidelines.

Incident and Response report – call volume is still lower

Bureau report

Construction update

Financial report



The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. Provided an update to our discussions with the Village of Vernon Hills regarding the allocation of the Libertyville Dispatch contract revenue and the Vernon Hills E-911 revenue.

Personnel

- Extended conditional offers of employment to 4 candidates, all accepted and going through the rest of the hiring process, NIPSTA was able to enroll all 11 of our new hires in the April academy (6 POPs, one current career FF/PM and 4 new career hires)
- Metro contract for personnel, equipment and ambulance billing – Confirmed our buy out on June 1, 2021 for all four ambulances and equipment will be \$179,644.47, contract will be amended to 3 contract personnel down from six; one ambulance will be sold to offset the repurchase cost.
- POP update – 6 new hires will go to the April fire academy

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

Fire Stations: preliminary entrance drawings have been provided, awaiting quotes, expecting to do the station refresh in stages, starting with the reception area first.

Grants

AFG Grant for SCBA with Long Grove and Lincolnshire has been submitted

SAFER grant application submitted for 6 new FF/PM (\$1.9M)

Apparatus

Hovercraft RFP out – will have recommendation for purchase at April BOT meeting

FPD demoed a Dodge Ram pickup truck for consideration of pool vehicle replacement

New ambulance financing secured and in escrow, awaiting delivery of vehicle

Hose tender 411 was declared surplus at the February meeting and MOU will end the 2002 IGA. Newport is excited for the donation that will serve their community and our county for years to come.

Programs

Regional 911 Consolidation: no update

Lake County Emergency Telephone Safety Board (ETSB) – did not retain seat previously held by Chief Steingart

Budget meetings with the division heads begin this week

Other Information

Old Engine 1 update – The Association is in favor of purchasing the vehicle.

Intergovernmental relations

No reports

Retirements and Service Recognitions

April 15, 2021 – swear in 4 new career hires and lifesaving commendation presentation for full arrest

June 10, 2021 – tentative date to honor Trustee Wolowic and Trustee Hogan for their service

ATTORNEY’S REPORT: John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: legislative set a record for number of bills introduced, not a lot specifically on fire, some on EMS, will update as needed.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Trustee Brown and seconded by Trustee Davenport to approve the Memorandum of Understanding terminating existing IGA with Long Grove FPD and Wauconda FPD in regards to the shared hose tender and subsequent donation of the apparatus to Newport FPD.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

PUBLIC COMMENT: There were no public comments.

EXECUTIVE SESSION: There was no need for an executive session.

APPROVAL OF THE BILLS: The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Kiriazes to ratify bills paid in the amount of \$266,820. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

ADJURNMENT: A motion was made by Trustee Brown and seconded by Trustee Davenport to adjourn the meeting at 8:12 p.m. Motion carried unanimously by voice call vote.

Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District