



COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD July 16, 2020

PUBLIC HEARING

The Public Hearing for the Budget Appropriation ordinance was called to order at 7:44 PM by Bruce Brown, President. Roll call indicated those present: Bruce Brown, Bryan Hogan, Mike, Davenport, Chief Smith, Deputy Chief Echtenacher and John Kelly, attorney. Absent – Deputy Chief Heinz. Bruce Brown asked if there was anyone in the audience that wished to address the Board. There being no audience members noted, a motion was made by Bruce Brown to close the public hearing, second by Bryan Hogan. Motion carried. Public hearing adjourned at 7:49 PM.

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:50 PM by Trustee Bruce Brown. Roll call indicated those present: Bruce Brown, Bryan Hogan, Mike Davenport, Fire Chief Smith, Deputy Chief Echtenacher, and John Kelly, Attorney. Absent – Deputy Chief Heinz. Minutes of the June 18, 2020 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Mike Davenport. Motion carried.

Reports:

President – Trustee Brown indicated he will be signing up for several training classes in the upcoming months

Secretary – No report

Treasurer – No report

Election of Officers

None

Chief's Report

Provided the Trustees with an update on how Covid 19 has changed the near term operations as the fire station has moved to Phase 4, but keeps an eye on the potential of a rollback to Phase 3.



Department reports

Incident and Response report
Bureau report
Construction update
Update on Property Tax Collections

Personnel

Update on postponed personnel events
Jack Rutkowski – Swearing-in ceremony
New Career Hire – Swearing-in ceremony
Ryan Mastandrea – “retirement tone out”
President Wolowic – Retirement ceremony

POP update

Aubrey Ekstrom and Dusty Psaila started the NIPSTA Academy on July 13th.
Nicholas Russel (Firefighter/EMT) will begin orientation training in September.
4 additional applicants in process now. If hired all would need to attend the NIPSTA Academy

2020 Promotional Process update – postponed to summer 2021

Finance Director Transition update

Facilities

Fire Stations

Vehicle Exhaust systems repairs completed

APPARATUS & EQUIPMENT “B”

Grants

All AFG grants have been submitted pending decisions
OSFM grant was denied for SCBA
Received \$2,000 Pub-Ed grant from Wal-Mart
Received \$5,000 Pub-Ed prize from UL
Lake County COVID Cares Act funding submission

Apparatus & Equipment

2021 Ford F550 AEV Ambulance – spec in progress with a Jan/Feb 2021 delivery
Outerwear to be declared surplus and donated to Veteran’s Closet

Programs

Payroll Services – Transition underway with Lauterbach & Amen

Regional 911 Consolidation update – RFP’s are being reviewed at the technology group level.

Vernon Hills Dispatch update – working with the Village to secure voting rights on the Vernon Hills JETSB

Medicaid – GEMT – Working with neighboring Fire Chiefs and Boards to determine appropriate ambulance billing update for September 1, 2020

Other Information

Lake County extended Open Burn Ban until August 12th. No need for the district to do any more than enforce the County's ban.

Administration is discussing options for Open House and the Employee Appreciation Dinner. The Pancake Breakfast has been cancelled.

Correspondence

May 29, 2020 – Thank you from Libertyville for help searching for a missing woman

June 3rd, 2020 – Thank you from Barrington Countryside for a response to a structure fire
Responded to several other local structure fires in Round Lake in the County over the past month

Intergovernmental Relations

Vernon Hills – No report

Lake County – No report

Hawthorn Woods – No report

Mundelein – New Village Manager named

Long Grove – No Report

Libertyville – No Report

Other Agencies (ARA's) – Lake Zurich ARA – no major changes

Retirements and Service Recognition

None

Articles / Newspaper Clippings

- Daily Herald 7/6/2020 – Vernon Hills teen gets escort from police and fire departments to Marine induction.
- Daily Herald 6/23/2020 – Countryside Fire District wins \$5,000 with "Close Before you Doze" video
- Daily Herald 6/16/2020 – Fire destroys barn near Mundelein

Attorney's Report

John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. had no report other than the new business reported on below.

Old Business

None

New Business

A motion was made by Bruce Brown and seconded by Bryan Hogan to adopt FY 2020-21 Budget & Appropriations Ordinance #20-O-01.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

A motion was made by Bruce Brown and seconded by Bryan Hogan to adopt Lake Zurich Automatic Aid Agreement #20-I-02.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

A motion was made by Mike Davenport and seconded by Bryan Hogan to authorize the Chief to hire a new Career Firemedic from the current eligibility list.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

A motion was made by Bruce Brown and seconded by Mike Davenport to approve the IGA between CFPD and Lake County to participate in the CARES Act Fund reimbursement.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

A motion was made by Bruce Brown and seconded by Bryan Hogan to declare the outerwear listed in the document prepared by Chief Smith as surplus and authorize the items be donated to the Midwest Veterans Closet.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

Remarks from the floor

None- No electronic communication relayed

Bills

A motion to ratify bills paid in the amount of \$240,102.57 (check numbers 21052 – 21122 and ACH payments) was made by Mike Davenport, seconded by Bryan Hogan. Motion carried.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

Adjournment - Motion to adjourn by Mike Davenport, seconded by Bruce Brown. Motion carried. Meeting was adjourned at 8:24 PM.

Lisa Clausen
Recording Secretary