



# COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Francis L. Wolowic, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD April 16, 2020

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 11:05 AM by Trustee Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher and John Kelly, Attorney. Absent – None. Minutes of the February 20, 2020 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

### Reports:

President – No report

Secretary – No report- Recognition of President Wolowic's service to The District

Treasurer – No report

### Election of Officers

None

### Chief's Report

Trustee President Wolowic – retirement ceremony to honor President Wolowic TBD upon resolution of the COVID-19 pandemic response

Trustee Appointment - Mike Davenport on May 12, 2020 Lake County Board Meeting

National Public Safety Telecommunicators Week Apr. 12–18, 2020

COVID-19 Response Update - Temporary open burning ban Resolution 20-R-01

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

Update on Firemedic/Inspector Position

Bill Wolff retires as F/T Firemedic- 5/1/2020



Bill Wolff begins P/T Civilian Inspector- 5/4/2020

FM Joel Severin assigned to FPB- 5/4/2020

Jack Rutkowski hired as F/T Firemedic- 5/4/2020

Swearing-in ceremony at next regular meeting

2020 Lieutenant and Battalion Chief Promotional Process

Finance Director position update – interview early May for a June hire

Recognition / Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

Video Security System has been replaced. Will likely expand system in the next budget year.

### Grants

The 2019 FEMA AFG grant has opened. Working on two grants; first is SCBA's and the second is a regional grant with Lincolnshire for radios.

The 2020 OSFM Small Equipment Grant period has been submitted for additional SCBA equipment.

### Apparatus & Equipment

B/C Wodrich & Lt. Masheris are researching and preparing a replacement for our water rescue compliment. Visited Argo dealership last week. May have proposal for Board to evaluate at May BOT meeting.

### Programs

#### Fire Alarm Monitoring Contract

Transition is complete. Huge undertaking that was completed on target.

#### Vernon Hills Consolidated Communication Center

Regional 911 Dispatch Consolidation Update  
Tier 1, Tier 2, & Tier 3 participation options  
RFP for CAD, RMS, JMS, & Mobile  
Libertyville & Vernon Hills Partnership –JETSB

The Staff continues work on VHCC dispatch consolidation – VH hiring FT and has hired a PT T/C

#### Medicaid GEMT

No report

### Other Information

Administration is currently working on FY 2020 -21 Budget Process and 2019 Annual Report

### Correspondence

No report

### Intergovernmental Relations

Vernon Hills – No report

Lake County – No Report

Hawthorn Woods – No Report

Mundelein – ARA IGA extension for 3 years with no changes to current agreement.

Long Grove – No Report

Libertyville – No Report

### Articles / Newspaper Clippings

None

### Attorney's Report

John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items:

The Illinois General Assembly is scheduled to be back in session in mid May.

### Old Business

None

### New Business

A motion was made by Bruce Brown and seconded by Bryan Hogan to ratify Resolution 20-R-1 Temporary Ban on Open Burning.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

A motion was made by Bruce Brown and seconded by Bryan Hogan to adopt the ARA IGA 3 year extension with the Mundelein Fire Department Ordinance 20-O-1.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

### Remarks from the floor

None- No electronic communication relayed

### Bills

A motion to ratify bills paid in the amount of \$176,832.19 (check numbers 20730 – 20820) was made by Bruce Brown, second by Bryan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

A motion to approve bills paid in the amount of \$210,588.09 (check numbers 20821 – 20872) was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Adjournment - Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 11:58 AM.

Ed Heinz  
Recording Secretary