



COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Francis L. Wolowic, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD May 16, 2019

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:30 PM by Trustee Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Fire Chief Smith, Deputy Chief Heinz and John Kelly, Attorney. Absent – None. Minutes of the April 18, 2019 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

Reports:

President – No report

Secretary – No report

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Personnel

Division Chief Ron Echtenacher completed an extensive evaluation to become the next Deputy Fire Chief. After a positive recommendation from our Assessment Team and from the Board of Fire Commissioners, I offer my recommendation to the Board to appoint Ron Echtenacher Jr. to fill the vacant Deputy Chief position effective June, 2019.

Please find the proposed salary schedule update in your packet. This does include a new tier of the salary schedule to be used for employees hired after June 1, 2019.

Career hire update: The background investigation teams have concluded their investigations and interviews are being scheduled with the Commissioners.

Recognition / Certifications: Training Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.



Facilities

IDOL/OSHA provided Countryside with a “no violation report” after their recent inspection

Grants

The 2018 FEMA Assistance to Firefighters Grant application is completed. We have applied for radios and the grant is pending.

Apparatus & Equipment

The new Pierce engine should be in service in a few weeks.

With the new engine going in service, staff has determined a suitable plan for the reserve fleet. Staff recommends the sale of E10 (E415) and E03 (E411) with E01 remaining in reserve status, E12 (E412) moving frontline at our station 1, and E19 becoming the new frontline engine at station 2.

Programs

Contracts

The Mundelein IGA has been negotiated and a one year agreement is enclosed. Of note, the annual payment has been reduced to \$0 and the ambulance billing will no longer be reconciled by District.

Metro contract has been updated to reflect some clearer language. Final document for the June meeting.

Other Information

Staff has worked diligently to provide a tentative budget. The 2019-20 tentative budget reflects an overall decrease of 6% and shows a surplus at year-end.

DOI has notified the District that the pension fund is under a compliance review audit. The pension board is working to satisfy the DOI's requests for information.

Correspondence

Crystal Lake – AJ search
Wauconda – drowning
Beach Park – Haz mat incident
Congressman Brad Schneider – Thanks for multiple responses
Global Emergency Products – Pierce purchase

Intergovernmental Relations

Chief and Division Chief attended Vernon Hills Public Officials Meeting
Chief and DC Heinz continue to participate in the Regional 911 Policy and Operation meetings.

Vernon Hills – Hawthorn Mall
Lake County – No Report
Hawthorn Woods – No Report
Mundelein – No Report
Long Grove – No Report
Libertyville – No Report
Other Agencies (ARA's) – No Report

Articles / Newspaper Clippings

None

Retirements/Service Recognitions

B/C Weber- Walk-out Ceremony on June 3, 2019 at 0800

Promotional Ceremony on May 28, 2019 at 1500

Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

Discussed planning for fiscal year 19-20 budget, ordinance and public hearing for the July meeting.

Seven bills on pension reform to combine Article Three and Article Four pensions in various combinations for cost savings. Update on HB37 provided.

Old Business

Approval of Early Retirement Package- A motion was made by Bruce Brown and seconded by Bryan Hogan to approve the early retirement package for the Dispatch Director as written.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Approval of Mundelein Automatic Response IGA- A motion was made by Bruce Brown and seconded by Bryan Hogan to enter into a one year agreement with Mundelein as presented.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Approval of Fire Chief Employment Contract- - A motion was made by Bruce Brown and seconded by Bryan Hogan to accept the Fire Chief's contract as presented.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

New Business

Appointment of Deputy Chief- A motion was made by Bruce Brown and seconded by Bryan Hogan to appoint Division Chief Ron Echtenacher to Deputy Chief.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Approval of proposed Fiscal Year 2019-2020 Salary and Benefits Schedule- A motion was made by Bruce Brown and seconded by Bryan Hogan to approve the proposed Fiscal Year 2019-2020 Salary and Benefits Schedule

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Approval of Fiscal Year 2019-2020 Tentative Budget- A motion was made by Bruce Brown and seconded by Bryan Hogan to approve the Fiscal Year 2019-2020 Tentative Budget.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Declare 2010 Rosenbauer (E-415) as Surplus Equipment- A motion was made by Bruce Brown and seconded by Bryan Hogan to declare the 2010 Rosenbauer surplus and authorize the Fire Chief to dispose of it in the best interest of the District.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Remarks from the floor

None

Bills

A motion to approve bills paid in the amount of \$174,273.34 (check numbers 19846 – 19932) was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Executive Session

None

Adjournment - Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:05 PM.

Ed Heinz
Recording Secretary