



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD December 15, 2016

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:34 PM by President Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith, Deputy Chief Heinz and John Kelly, Attorney. Absent – None. Minutes of the November 17, 2016 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

Reports:

President – Happy Holidays

Secretary – Happy Holidays

Treasurer – No report

Election of Officers

None

Chief's Report

The Chief introduced Mr. Frank Costabile from the accounting firm of Costabile & Steffens P.C. Mr. Costabile gave an overview of the 2015-2016 District audit. Mr. Costabile also complimented staff for timely submission of any requested documents. Motion made by Bryan Hogan, second by Bruce Brown to accept the 2015-2016 audit as presented.

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Personnel

Staff and Commissioners have selected 7 personnel for new POP positions. Four will attend the fire academy in January and three are already trained.

The final eligibility list for career firemedics was approved by the Commissioners. There are 34 candidates on the list.

Recognition / Certifications: Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.



Facilities

The District has been contacted by Verizon to erect another antenna tower on the station #1 property. The proposed location is the northeast corner of the lot. We are waiting for corrected documents from Verizon on the proposed terms.

Grants

Staff will be submitting the 2016 FEMA Assistance to Firefighter Grant application for Self-Contained Breathing Apparatus (SCBA).

The Department of Commerce and Economic Opportunity Grant for energy saving light fixtures and bulbs at both fire stations has been approved. Still some outstanding work to done.

Apparatus & Equipment

The new ambulance has been ordered with delivery anticipated for the 1st quarter 2017.

The 2003 Pierce Engine has major frame rail corrosion and as a result is out of service. Staff continues to work with Pierce regarding repairs under warranty.

Programs

Chief Steingart presented the proposed 2017 Board meeting dates. Motion by Bryan Hogan, second by Frank Wolowic to adopt the 2017 meeting dates as presented. Motion carried.

Dental and Vision Insurance Renewal

The 2017 renewal increase for dental insurance with Metlife is 8.5%. The 2017 renewal increase for vision insurance with VSP is flat. Motion to renew dental and vision insurance was made by Frank Wolowic, second by Bruce Brown.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Other Information

Please join us for the CFPD annual Holiday Breakfast: December 20 at 8:00 am at Station #2.

The Chief was re-appointed by the County Board to the Emergency Telephone System (ETSB) Board.

Public Education Officer Tony Rodkey made remarks at the Woodlawn Middle School Blue Ribbon Ceremony and awarded the winning students of the fire safety Boulevard Banner Contest.

Chiefs attended a roundtable meeting with IL State Representative Carol Sente.

Correspondence

None

Intergovernmental Relations

Vernon Hills – Mellody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / Menards / Psych Hospital
Lake County – No Report
Hawthorn Woods – No Report
Mundelein – No Report
Long Grove – No Report
Libertyville – No Report
Other – No Report

ARTICLES / NEWSPAPER CLIPPINGS

12/1/2016: Daily Herald – No one hurt in fire at W.W. Grainger
12/2/2016: Daily Herald – Body found in lake near Mundelein

Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

The Illinois Municipal League is supporting SB 3317 to transfer the investment power for eligible downstate police and firefighter pension funds to the Illinois State Board of Investment.

Local Government Travel Expense Control Act Resolution

Adoption of Resolution #16-R-08, a resolution to regulate the reimbursement of all travel, meal, and lodging expenses of District officers and employees. Motion to adopt Resolution #16-R-08 was made by Bruce Brown, second by Bryan Hogan.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Presented Ordinance #16-O-09: Ordinance Levying and Assessing Taxes for CFPD for 2016 for adoption by the Board. Chief Steingart noted that the increase is less than 5% so we do not have to post a Truth in Taxation notice. Motion to adopt Ordinance #16-O-09 was made by Bryan Hogan, second by Bruce Brown.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Old Business – None

New Business – None

Bills

A motion to approve bills paid in the amount of \$329,911.64 (check numbers 17067 - 17152) by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Motion by Bruce Brown, second by Bryan Hogan to renew Chief Steingart's 2017 contract. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:11 PM.

Tim Kasper
Recording Secretary