



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD June 16, 2016

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:32 PM by President Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith, Deputy Chief Heinz and John Kelly, Attorney. Minutes of the May 19, 2016 board meeting were reviewed. Motion to approve by Bruce Brown, second by Bryan Hogan. Motion carried.

### Reports:

President – No report

Secretary – No report

Treasurer – No report

### Election of Officers

Motion by Bruce Brown, second by Bryan Hogan to cast a unanimous ballot to keep the current Board members in their positions and approved. Those are President - Frank Wolowic, Secretary - Bruce Brown, Treasurer - Bryan Hogan.

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

Three Part-Time POP Recruits will be graduating from the NIPSTA Fire Academy on June 17.

Recognition / Certifications: Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

A new Universal Power Supply (UPS) battery back-up system will be installed at station #1 to protect and power radios and computers. The system cost \$19,985 and was paid from last year's budget.

### Equipment

Grants – Staff has submitted the application for a 2015 FEMA Assistance to Firefighter Grant for Power Load ambulance cots.



Staff has submitted the application for a 2015 FEMA Fire Prevention & Safety Grant for new LED display signs at each station.

Staff has applied for Department of Commerce and Economic Opportunity Grant for energy saving light fixtures and bulbs at both fire stations. It is valued at approximately \$25,000. Still waiting response.

#### Apparatus & Equipment

New ambulance has been ordered. Motion by Bruce Brown, second by Frank Wolowic to pass Resolution 16-R-02, Schedule E to State & Municipal Lease/Purchase Agreement with Commerce Bank, Lease #1001326-002 and approved.

Roll call vote: Brown-aye, Wolowic-aye and Hogan-aye.

The 2003 Pierce Engine has major frame rail corrosion and as a result is out of service. Staff is working with Pierce regarding repairs under warranty.

#### Programs

The 2016-17 budget hearing and ordinance adoption is set for the July meeting.

The Finance Director presented budget amendments to close out the 2015-2016 fiscal year. Motion to approve the FY 2015-16 budget amendments was made by Frank Wolowic, second by Bryan Hogan and approved.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Motion to approve the first amendment to the METRO contract for 9 Firemedics (year 2 of a 3 year contract) is a contract increase is 1.45% was made by Frank Wolowic, second by Bruce Brown and approved.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Staff is also discussing a revenue sharing model with Metro that is inclusive of ambulance billing, Metro personnel and the ambulance fleet.

Motion to adopt the intergovernmental agreement (#16-I-03) with Lake Zurich to provide back-up fire dispatch for Lake Zurich & Wauconda Fire Departments was made by Bryan Hogan, second by Frank Wolowic and approved.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

#### Other Information

CFPD Personnel attended a grant dedication ceremony at Firehouse Subs in Vernon Hills for the Thermal Imaging Camera we received.

CFPD staff attended the Hawthorn School District 73 safety plan meeting.  
CFPD Firemedics provided EMS stand-by service at the Rust-Oleum Class Golf Tournament at Ivanhoe Country Club June 6-12.

#### Correspondence

5/21/2016: Letter of Congratulations from Chief Landry (RET.) for Firemedic Tony Rodney's NSPRA service award.

6/2/2016: Thanks you letter from Lake Zurich FD for mutual aid response to structure fire.

#### Intergovernmental Relations

Vernon Hills – Mellody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / Menards  
Lake County – No Report  
Hawthorn Woods – No Report  
Mundelein – No Report  
Long Grove – No Report  
Libertyville – No Report  
Other – No Report

#### ARTICLES / NEWSPAPER CLIPPINGS

5/24/16: Daily Herald – Countryside Fire Installs Smoke Alarms

6/2/16: Daily Herald – Graduates receive fire safety kits

6/6/16: Daily Herald – Fireman's challenge at VHHS Senior Party

#### Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

Resolution expected soon on tax objections.

The prevailing wage ordinance will be on the July 2016 meeting agenda.

The Illinois General Assembly has passed a bill that sets rates for fire protection district's charges and the Governor has not signed the bill.

Old Business – None

New Business – None

#### Bills

A motion to approve bills paid in the amount of \$346,495,68 (check numbers 16451 - 16530) by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:08 PM.

Tim Kasper  
Recording Secretary