



COUNTRYSIDE FIRE PROTECTION DISTRICT

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www.countrysidefire.com

Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD June 18, 2020

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:30 PM by Trustee Bruce Brown. Roll call indicated those present: Bruce Brown, Bryan Hogan, Mike Davenport, Fire Chief Smith, Deputy Chief Heinz, and John Kelly, Attorney. Absent – Deputy Chief Echtenacher. Minutes of the May 22, 2020 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Mike Davenport. Motion carried.

Reports:

President – Completed IAFPD continuing education training course

Secretary – No report

Treasurer – No report

Election of Officers

None

Chief's Report

Provided the Trustees with an update on how Covid 19 has changed the near term operations at the CFPD. Also provided an update on the civil unrest response.

Department reports

Incident and Response report

Bureau report

Presentation of Amended Budget FY 2019-20

Update on Property Tax Collections

Personnel

Update on postponed personnel events

Jack Rutkowski – Swearing-in ceremony

President Wolowic – Retirement ceremony

POP update



2020 Promotional Process update
Finance Director Transition update

Facilities

Fire Stations

Capital Project Freeze -Chief Smith advised the Board that the Vehicle Exhaust systems in the stations were no longer repairable and would have to be replaced. This work is life-safety and will begin immediately. Other Capital Projects will remain on hold.

APPARATUS & EQUIPMENT "B"

Grants

Received 2019 IDPH EMS Grant – purchased 4 video laryngoscopes
All AFG grants have been submitted pending decisions

Apparatus & Equipment

2021 Ford F550 AEV Ambulance – spec in progress

Equipment to be declared surplus and sold at auction

Programs

Payroll Services – Recommendation to engage Lauterbach and Amen in the best interest of the District and waive the competitive bid process.

Regional 911 Consolidation update – RFP's are being reviewed at the technology group level.

Vernon Hills Dispatch update – working with the Village to secure voting rights on the Vernon Hills JETSB

Medicaid – GEMT – FFS increment payments are occurring. MCO payments should be coming soon. Minimum increase in revenue for CFPD in 2020 is around \$82,000. There is a recommendation to adjust all ambulance billing rates to be reflective of our justified cost for service in the submitted cost reports. This would be a significant increase to ambulance billing rates in place currently.

Other Information

Countryside has been on an aggressive PR blitz on fireworks and drowning hazards with the upcoming summer events being cancelled.

Lake County extended Open Burn Ban until July 15th. No need for the district to do any more than enforce the County's ban.

Administration is discussing options for Open House / Pancake Breakfast, and even the Employee Appreciation Dinner.

Correspondence

D/C Heinz has been collecting the information of the countless citizens and businesses that have generously donated supplies and food to our folks over the past several months. We will formally thank them with letters being sent out in the near future as our operation continues to return to normal.

May 29, 2020 – Thank you from Wauconda for a Hazardous Materials response

June 3rd, 2020 – Thank you from DuPage Co. Forest Preserve for Hovercraft response to search for a missing woman swept away by floodwaters

June 8th, 2020 – Thank you from Wauconda for response to a structure fire
CFPD also responded to structure fires in Fox Lake and Barrington over the past couple of weeks.

Intergovernmental Relations

The Chiefs have attended Zoom meetings with every government agency that we are affiliated with great success. Intergovernmental relations for this month's report is too much to list, but there has been tremendous collaboration between all of the jurisdictions we serve and neighbor throughout this pandemic event.

Vernon Hills – No report

Lake County – No report

Hawthorn Woods – No report

Mundelein – No Report

Long Grove – No Report

Libertyville – No Report

Other Agencies (ARA's) – No Report

Retirements and Service Recognition

None

Articles / Newspaper Clippings

None

Attorney's Report

John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items:

- Emergency Telephone System Act extended to 12/31/2021
- Next Generation 911 project extended to 12/31/2021
- Workers Compensation Act – provides if employee gets coronavirus and the employee was exposed at work, the employee could be eligible for workers compensation benefits based on a presumption that the illness was caused by an exposure in the workplace.
- Illinois General Assembly likely won't be back in session until 2021

Old Business

None

New Business

A motion was made by Bruce Brown and seconded by Bryan Hogan to approve the amended budget for FY 2019-20.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

A motion was made by Bruce Brown and seconded by Bryan Hogan to permit the Fire Chief to engage a third-party payroll service.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

A motion was made by Bruce Brown and seconded by Mike Davenport to declare equipment listed in the document prepared by Chief Smith as surplus and authorize the items to be sold at auction in the best interests of the district.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

Remarks from the floor

None- No electronic communication relayed

Bills

A motion to ratify bills paid in the amount of \$149,398.94 (check numbers 20980 – 21051) was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

Adjournment - Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:31 PM.

Lisa Clausen
Recording Secretary