



COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

Phone 847.367.5511 • Fax 847.367.5521

www.countrysidefire.com

Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

January 19, 2023

BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, January 19, 2023 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

CALL TO ORDER: Trustee Brown called the meeting to order at 6:31 p.m.

ROLL CALL:

PRESENT: Trustees Bruce Brown and Mike Davenport

ABSENT: Trustee Kiriazes

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher, Ericka Thomas, Attorney

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES: The board reviewed the December 15, 2022 meeting minutes. A motion was made by Trustee Davenport and seconded by Trustee Brown to approve the December 15, 2022 meeting minutes as written. Motion carried by voice vote.

PRESIDENT REPORT

SECRETARY REPORT

TREASURER REPORT

CHIEF REPORT:

Department reports

Incident and Response report

Bureau report

Construction update

Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail.

PROUDLY SERVING

Vernon Hills, Hawthorn Woods, Long Grove, Kildeer, Indian Creek and Unincorporated areas of Lake County
SINCE 1959



Personnel

- All personnel in service
- 1 career Firemedic in week 2 of 9 at NIPSTA Fire Academy
- Commissioners approved the final career eligibility list
- IT position is currently being advertised
- Title change needed for CFPD org chart to align with VH Dispatch – Deputy Communication Supervisor is being renamed Telecommunications Manager

Recognition/Certifications

- Division Chief Ogurek has provided a list of the month's certifications and recognitions for the membership.

Facilities

- FGM Architects meeting in January to meet new project architect and discuss master building plan and timelines

Grants

- SCBA's will be delivered in the next couple of weeks from previously awarded AFG grant
- Lake County ARPA Grant request status – in review by consultant with recommendations being made to the Lake County Board in February
- AFG grant being written for new SCBA compressor for station 2 and cascade for station 1
- ETSB radio grant will provide 15 portable radios. District investigating volume pricing to complete our radio replacement program.

Apparatus & Equipment

- New Tower Ladder spec nearly complete with preliminary price at \$1,979,000 with a delivery date around 24 months. Chiefs to finalize committee selections by month end to avoid February 1st 1.75% price increase

Programs

- Accreditation preparation is underway including updating the Standard of Cover and Community Risk Assessment
- Finalizing the Strategic Plan for approval in February
- 911 consolidation ground breaking will occur this year on new center in Libertyville
- Quad 4 radio network supports Mundelein, Countryside and Libertyville and the hub of the system is in Station #2. The district is working with neighboring agencies and Lake County ETSB for alternatives to keep the radio system operation with upgrades to microwave or IP since the current radio copper lines from AT&T are at end of life and shutting down.

Other Information

- Wirtz annexation update
- Program appraisals and budget discussions over the next couple of months
- Chief serving as President of Lake County Fire Chiefs Association for 2023
- Chief serving as Vice-Chair of Lake County Emergency Telephone System Board for 2023-2024

Correspondence/Communications/Exhibits

- Statement of Economic interest forms will be out shortly

Intergovernmental relations

Vernon Hills

Lake County – Chief has been meeting with new Lake County Board members

Hawthorn Woods

Mundelein

Long Grove

Libertyville – Mike Pakosta named new Fire Chief

Other Agencies (ARA's)

Retirements and Service Recognitions - None

Articles/Newspaper Clippings - None

ATTORNEY'S REPORT: Ericka Thomas of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. provided her report: nothing to report.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Trustee Brown and seconded by Trustee Davenport to authorize the Fire Chief to execute the purchase agreement for a new Pierce Ascendant – Enforcer Aerial-Tower with MacQueen Emergency in an amount not to exceed \$2,100,000 using Sourcewell Consortium Bid Pricing. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Davenport

NAYS: None

ABSENT: Trustee Kiriazes

PUBLIC COMMENT: None

APPROVAL OF THE BILLS: The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$698,892.50. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Davenport

NAYS: None

ABSENT: Trustee Kiriazes

ADJOURNMENT: A motion was made by Trustee Brown seconded by Trustee Davenport to adjourn the meeting at 7:05 p.m. Motion carried unanimously by voice call vote.

Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District