



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

October 20, 2022

### BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, October 20, 2022 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 6:30 p.m.

### ROLL CALL:

PRESENT: Trustees Bruce Brown and Joe Kiriazes

ABSENT: Trustee Mike Davenport

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher, Erika Thomas, Attorney

### PLEDGE OF ALLEGIANCE

**APPROVAL OF MEETING MINUTES:** The board reviewed the September 15, 2022 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Brown to approve the September 15, 2022 meeting minutes as written. Motion carried by voice vote.

### PRESIDENT REPORT

### SECRETARY REPORT

### TREASURER REPORT

### CHIEF REPORT:

Department reports

Incident and Response report

Bureau report

Construction update

Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail.

Personnel

- Injured reserve: 2 career injuries (light duty)
- 2 conditional career Firemedic offers out



- Applications out and due by 11/9/2022 for new career test/list (EMT-B minimum requirement)
- 1 conditional offer out for IT specialist

#### Recognition/Certifications

- Division Chief Ogurek has provided a list of the month's certifications and recognitions for the membership.

#### Facilities

- Station 2 refresh project update

#### Grants

- 2021 AFG Grant for radios – pending
- 2022 AFG Grant for SCBA Compressors both stations
- Lake County ARPA Grant for new ambulance being worked on

#### Apparatus

- Ambulance committee working on ambulance spec
- Still awaiting the delivery of new SCBA
- Permission to declare Rollgliss 8' rescue tripod and miscellaneous rope surplus, approximate residual value between \$500 - \$1000

#### Programs

- Property, Casualty, Liability, Work Comp renewal from Assurance 12/1/2022 – 11/30/2023
- Health, Vision, Dental renewal from Corrigan 1/1/2023 – 12/31/2023
- Regional 911 consolidation project update – stay agreements update
- Public Education – working on a cadet/apprentice program with Lt. Rodkey and District 128 as a pilot

#### Other Information

- Minor fire at Gilmer Road House – minimal damage
- EMS systems update – training to move to new system has begun
- Appreciation Dinner November 5<sup>th</sup> – Hawthorn Woods Country Club
- Open House was a great success – thanks to all that attended

#### Correspondence/Communications/Exhibits

- Thank you letter received from City of Highland Park for assistance at a structure fire

#### Intergovernmental relations

**Vernon Hills** – working on updating IGA for fleet maintenance to include facility maintenance (HVAC) – still pending

**Lake County** – no update

**Hawthorn Woods** – no update

**Mundelein** – no update

**Long Grove** – no update

**Libertyville** – no update

**Other Agencies (ARA's)** – no update

Retirements and Service Recognitions - None

Articles/Newspaper Clippings – None

**ATTORNEY’S REPORT:** Erika Thomas of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. provided the report: update on handling EEOC complaint by former employee.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to approve the PC&L and worker’s compensation insurance policies as presented by Dan Barnett of Corkhill Insurance Agency. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to approve the 2023 Illinois Healthcare and Family Services Ground Emergency Transport Cost Report Calculation of Countryside Fire Protection District Medical Transportation Services effective January 1, 2023. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to approve the Health and Dental Benefits package proposals from Corrigan Financial Group. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to approve the Countryside Firefighters Pension Fund municipal Compliance Report & Levy Request. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to declare Rollgliss 8’ Tripod system and miscellaneous rope surplus to be disposed of by the Fire Chief in the best interest of the District. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

**PUBLIC COMMENT:** None

**EXECUTIVE SESSION:** None

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Kiriazes to ratify bills paid in the amount of \$500,109.53. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

**ADJOURNMENT:** A motion was made by Trustee Brown seconded by Trustee Kiriazes to adjourn the meeting at 7:24 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*