



COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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www.countrysidefire.com

Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT September 15, 2022

BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, September 15, 2022 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

CALL TO ORDER: Trustee Brown called the meeting to order at 6:36 p.m.

ROLL CALL:

PRESENT: Trustees Bruce Brown and Mike Davenport

ABSENT: Trustee Joe Kiriazes

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, John Kelly, Attorney

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES: The board reviewed the August 18, 2022 meeting minutes. A motion was made by Trustee Davenport and seconded by Trustee Brown to approve the August 18, 2022 meeting minutes as written. Motion carried by voice vote.

PRESIDENT REPORT

SECRETARY REPORT

TREASURER REPORT

CHIEF REPORT:

Department reports

Incident and Response report

Bureau report

Construction update

Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail.

Personnel

- Injured reserve: 3 career injuries (light duty)



Recognition/Certifications

- Division Chief Ogurek has provided a list of the month's certifications and recognitions for the membership.

Facilities

- Roof project complete – final report and invoice coming soon
- Evaluating the station refresh and parking lots
- Trustees added to door code system

Grants

- AFG Grant for radios – pending
- SCBA Grant purchase – delivery delayed until November – chip shortage

Apparatus

- Ambulance committee working on ambulance spec
- Portable radio grant from ETSB – opportunity to buy additional radios at bulk pricing

Programs

- Regional 911 consolidation project update – discuss stay agreements in executive session
- CFAI Annual Compliance Report approval
- Public Education – working on a cadet/apprentice program with Lt. Rodkey and District 128 as a pilot

Other Information

- EMS systems update – moving to Northwestern Lake Forest
- October 9th – Open House
- November 5th – Appreciation dinner at Hawthorn Woods Country Club

Correspondence/Communications/Exhibits

- Thank you letters received from Vernon Hills Police for participation in National Night Out and Vernon Hills Public Works for their Open House
- Letter received from Wauconda to terminate existing IGA – ongoing talks occurring

Intergovernmental relations

Vernon Hills – working on updating IGA for fleet maintenance to include facility maintenance (HVAC) – still pending

Lake County – no update

Hawthorn Woods – no update

Mundelein – no update

Long Grove – no update

Libertyville – no update

Other Agencies (ARA's) – no update

Retirements and Service Recognitions

- None

Articles/Newspaper Clippings

- Mundelein firefighters to be honored for lifesaving actions during fire – Daily Herald

9/9/22

- Local governments can max out property tax levy increase this year. Will they? – Daily Herald 9/10/22

ATTORNEY’S REPORT: John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. provided his report: provided an update on pension hearings.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Trustee Brown and seconded by Trustee Davenport to approve the adjusted salary scale to include steps for non-paramedic pay for entry level. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Davenport

NAYS: None

ABSENT: Trustee Kiriazes

PUBLIC COMMENT: None

EXECUTIVE SESSION:

Motion was made by Trustee Brown and seconded by Trustee Davenport to discuss personnel matters in Executive Session at 7:07 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Davenport

NAYS: None

ABSENT: Trustee Kiriazes

Motion was made by Trustee Brown and seconded by Trustee Davenport to adjourn the Executive Session at 7:36 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Davenport

NAYS: None

ABSENT: Trustee Kiriazes

APPROVAL OF THE BILLS: The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$227,970.90. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Davenport

NAYS: None

ABSENT: Trustee Kiriazes

ADJOURNMENT: A motion was made by Trustee Davenport seconded by Trustee Brown to adjourn the meeting at 7:39 p.m. Motion carried unanimously by voice call vote.

Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District