



COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT May 19, 2022

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, May 19, 2022 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

CALL TO ORDER: Trustee Brown called the meeting to order at 6:39 p.m.

ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher, Joseph Miller, Attorney

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

A motion was made by Trustee Brown and seconded by Trustee Davenport to maintain the current slate of trustee positions on the board. Motion carried by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

APPROVAL OF MEETING MINUTES: The board reviewed the April 21, 2022 meeting minutes. A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to approve the April 21, 2022 meeting minutes as written. Motion carried by voice vote.

PRESIDENT REPORT

SECRETARY REPORT

TREASURER REPORT

CHIEF REPORT:

Department reports

Incident and Response report

Bureau report

Construction update



Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. An update to the 2021-22 budget was also discussed.

Personnel

- Injured reserve: 4 career injuries (2 light duty), 1 F/T FPB (light duty), 1 Admin Chief
- 2 career Firemedics in week 6 of NIPSTA Academy
- All available career positions are filled, awaiting one possible opening due to disability pension
- Need for additional full time telecommunicator – change with staffing model based on attrition on the VHPD side

Recognition/Certifications

- Fire & Life Safety Director Tony Rodkey was awarded the Fire and Life Safety Award presented by the Illinois Office of the State Fire Marshal on May 10th in Springfield.
- Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

Fire Stations

- HVAC nearly completed with large improvement noted
- Electronic sign: revised drawing after awarding bid by staff. Changes result in approximately \$10K in additional costs if accepted by the Board. Drawings in packet.
- Received two bids for the roof replacement project, both significantly higher than initially anticipated. Roof consultant Gary Patterson presented bids and explained the increase of costs
- Revised costs of Station 2 refresh to be discussed at June BOT meeting

Grants

- AFG Grant for radios – pending. Starcom needs seem to be growing locally. Possibly Lake County ETSB grant would provide for 13 portable radios worth more than \$100K
- SCBA Grant was awarded to MES. Order for equipment will be completed shortly

Apparatus

- Finalized IGA with Mundelein to perform fleet services on Engines and Ambulances for approval pending final attorney approval
- New Dodge Rams for FPB have been delivered and are scheduled to be outfitted with lights/radios/stickers soon.
- Declare 1997 Wayne trailer as surplus

Programs

- Regional 911 consolidation project update – new anticipated date of January 2025 for new building completion and occupancy
- Local PSAP meeting schedule for June 2nd to develop a plan for employment continuity in dispatch centers during transition period

Other Information

- Chief Smith attended the IPPFA Spring Seminar in Addison, the 29th Annual Illinois Fallen Firefighter Memorial & Firefighting Medal of Honor Awards Ceremony in Springfield, and the Annual Illinois Fire Chief's Spring Symposium in Peoria

Correspondence/Communications/Exhibits

- No report

Intergovernmental relations

Vernon Hills – no update

Lake County – no update

Hawthorn Woods – Planning on reigniting talks soon regarding home sprinkler systems

Mundelein – no update

Long Grove – New D/C appointed

Libertyville – Chief Carani retiring June 30th

Other Agencies (ARA's) – Wauconda Chief Geary retiring, Pat Kane named new Fire Chief

Retirements and Service Recognitions

- None

Articles/Newspaper Clippings

- None

ATTORNEY'S REPORT: Joseph Miller of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. provided his report including an update on the pension consolidation ruling expected on 5/20/2022.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to recommend approval of IGA 22-I-03 for Fleet Maintenance Services between the Village of Mundelein and CFPD. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to recommend approval to declare 1997 Wayne trailer surplus and allow the Chief to dispose in the best interest of the District. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to approve the authorization to hire an additional full time telecommunicator and adjust terms of the Communication Center funding with the Village of Vernon Hills.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to confirm the district board decided to select the alternative bid and directed the fire chief to work with the consultant to award the Station 2 Roof Replacement Bid to the bidder who can begin the work quickest. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

PUBLIC COMMENT

APPROVAL OF THE BILLS: The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$323,248. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

ADJOURNMENT: A motion was made by Trustee Kiriazes seconded by Trustee Davenport to adjourn the meeting at 8:11 p.m. Motion carried unanimously by voice call vote.

Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District