



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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[www.countrysidefire.com](http://www.countrysidefire.com)

Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT December 16, 2021

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, December 16, 2021 at 7:30pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 7:42 p.m.

### **ROLL CALL:**

PRESENT: Trustees Bruce Brown and Joe Kiriazes

ABSENT: Trustee Mike Davenport

ALSO PRESENT: Fire Chief Smith, Deputy Chief Echtenacher, Ericka Thomas, Attorney

### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF MEETING MINUTES:** The board reviewed the November 18, 2021 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Brown to approve the November 18, 2021 meeting minutes as written. Motion carried by voice vote.

### **PRESIDENT REPORT**

### **SECRETARY REPORT**

### **TREASURER REPORT**

### **CHIEF REPORT:**

#### Department reports

COVID-19 Response update: cases noticeably on the rise, recommending and incentivizing staff to get the booster vaccine when eligible

Incident and Response report

Bureau report

Construction update

#### Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. Frank Costabile from Costabile and Steffens, presented the 5/31/2021 audited financial statements to the board.

#### Personnel

- Three remaining fulltime career vacancies
- Injured reserve: 3 career injuries, 2 FPB who are working light duty



- Eligibility list update: 87 applications taken out, 59 eligible to test, 32 passed/16 failed with 11 no shows

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

#### Fire Stations

- Still awaiting materials for HVAC and roof projects
- Facilities Division working on new electronic sign bids
- Appraiser hired to assess Christ Lutheran property for potential purchase

### Grants

- AFG grant being submitted for radios – discussion on potential funding shortfall

### Apparatus

- E19 should be back in service within the month – no structural damage found
- Would like to begin the process with the apparatus committee in January to develop specifications for a new Pumper for potential purchase in FY 2022/23. The current build time for a new Pumper is 12-14 months through Pierce Mfg. Estimated \$750,000-\$800,000.

### Programs

- Chief Smith being recommended to represent FD's on Lake County ETSB

### Other Information

- Structure fire at 19338 Lake View Ave in unincorporated Mundelein
- Countryside FPD (Lina Diaz) won the holiday tree decorating contest at the mall

### Correspondence/Communications/Exhibits

- 2022 Board of Trustee meeting dates/times

### Intergovernmental relations

**Vernon Hills** – Continue to have discussions regarding mall development

**Lake County** – Leaf burning ban vote coming in January

**Hawthorn Woods** – No update

**Mundelein** – Modifying current IGA to include road salting station 1 during the winter

**Long Grove** – No update

**Libertyville** – No report

**Other Agencies (ARA's)** – No report

### Retirements and Service Recognitions

- Friday, December 17, 2021 – 2pm Bill Wolff Retirement

### Articles/Newspaper Clippings

- Daily Herald 12/10/2021 – Early morning fire guts Mundelein-area home

**ATTORNEY'S REPORT:** Ericka Thomas of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: nothing to report.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT**

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Kiriazes to ratify bills paid in the amount of \$255,318.92. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

**EXECUTIVE SESSION:**

In accordance with 5 ILCS 120/2(c)(11), a motion was made by Trustee Brown and seconded by Trustee Kiriazes to discuss personnel matters and litigation in Executive Session at 8:29 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

Motion was made by Trustee Brown and seconded by Trustee Kiriazes to adjourn the Executive Session at 8:46 PM. Motion carried unanimously by voice call vote.

AYES: Trustees Brown and Kiriazes

NAYS: None

ABSENT: Trustee Davenport

**ADJOURNMENT:** A motion was made by Trustee Kiriazes seconded by Trustee Brown to adjourn the meeting at 8:48 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*