



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

Phone 847.367.5511 • Fax 847.367.5521

[www.countrysidefire.com](http://www.countrysidefire.com)

Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT November 18, 2021

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, November 18, 2021 at 7:30pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 7:33 p.m.

### **ROLL CALL:**

**PRESENT:** Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

**ABSENT:** None

**ALSO PRESENT:** Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher, John Kelly, Attorney

### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF MEETING MINUTES:** The board reviewed the October 21, 2021 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the October 21, 2021 meeting minutes as written. Motion carried by voice vote.

### **PRESIDENT REPORT**

### **SECRETARY REPORT**

### **TREASURER REPORT**

### **CHIEF REPORT:**

#### Department reports

COVID-19 Response update

Incident and Response report

Bureau report

Construction update

#### Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. The board was also informed that our auditors have filed for an extension for our audited financial statements. We expect to finalize the audit on accrual basis in December. Fire Chief Smith discussed the Pension levy request of \$2,028,534 as well as our total levy request.

#### Personnel

- Six full time career Firemedics have been hired, 3 started on 11/8 and 3 will start on



11/29. The swearing in ceremony will be on 12/16 prior to the board meeting.

- One full time career Firemedic resignation who was hired by Niles FD
- Injury updates: 5 career injuries -2 FPB and 3 Shift, light duty for 2 of them
- Eligibility list update: Deadline for the new list is 11/19/2021, 60+ applications are out
- POP Update: no update
- Vaccine mandate update: 1 POP on suspension and 2 full time Firemedics remain unvaccinated: deadline 11/19/2021

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

#### Fire Stations

- Still awaiting materials for HVAC and roof projects
- Facilities Division working on new electronic sign bids

### Grants

- AFG grant being submitted for radios
- EMS grant being submitted for scoop stretchers and infant carriers

### Apparatus

- E19 in Wisconsin for repairs. Frame is undamaged
- Completed ambulance transaction with Long Grove – received \$25K

### Programs

- Corkill Insurance renewal proposal – Health/Dental/Vision/Cafeteria 125 approximately a 6% increase, down from initial proposal of 12%+

### Other Information

- Thanksgiving Feast Tuesday November 23<sup>rd</sup> at Station 2 at noon
- Lake County Fire Chief Holiday Party at Fox Lake on December 1 at 6pm

### Correspondence/Communications/Exhibits

- None

### Intergovernmental relations

**Vernon Hills** – Meeting with VM Timony regarding the new senior living facility

**Lake County** – No update

**Hawthorn Woods** – No update

**Mundelein** – No update

**Long Grove** – New Fire Chief is Paul Segalla

**Libertyville** – No report

**Other Agencies (ARA's)** – No report

### Retirements and Service Recognitions

- December board meeting: Individual commendations for cardiac arrest save
- December board meeting: Swearing-in of new Firemedics

Articles/Newspaper Clippings

None

**ATTORNEY'S REPORT:** John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: provided an update on Illinois legislation in 2022.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the Health and Dental Benefits package proposal from Corrigan Financial Group.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to approve the Countryside Firefighters Pension Fund Municipal Compliance Report & Levy Request.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to adopt Ordinance #21-O-3 Ordinance Levying and Assessing Taxes of the Countryside Fire Protection District, Lake County, Illinois for 2021.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**PUBLIC COMMENT**

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$245,939. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**EXECUTIVE SESSION:**

In accordance with 5 ILCS 120/2(c)(11), a motion was made by Trustee Kiriazes and seconded by Trustee Davenport to discuss litigation in Executive Session at 8:23 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

Motion was made by Trustee Brown and seconded by Trustee Davenport to adjourn the Executive Session at 8:38 PM. Motion carried unanimously by voice call vote.

**ADJOURNMENT:** A motion was made by Trustee Brown seconded by Trustee Kiriazes to adjourn the meeting at 8:40 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*