



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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[www.countrysidefire.com](http://www.countrysidefire.com)

Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

June 17, 2021

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, June 17, 2021 at 7:30pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 7:59 p.m.

### ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher, John Kelly, Attorney

### PLEDGE OF ALLEGIANCE

**APPROVAL OF MEETING MINUTES:** The board reviewed the May 20, 2021 meeting minutes. A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to approve the May 20, 2021 meeting minutes as written. Motion carried by voice vote.

**PRESIDENT REPORT:** The recognition done for Trustee Wolowic and Trustee Hogan turned out great.

### CHIEF REPORT:

#### Department reports

Response update: CFPD moved to Phase 5 of our operations in accordance with the State of Illinois guidance

Incident and Response report

Bureau report

Construction update

#### Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. The finance director provided an update on the FY 2021-22 tentative budget. A motion was made by Trustee Brown and seconded by Trustee Davenport to accept the financial report as presented. Motion carried by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None



## Personnel

- Five F/T and five P/T employees graduated the NIPSTA Academy
  - Company Citation – Brendan McGuire, Jeff Lapelusa, Daniel Yoder and Christian Kroeger
  - Co-Valedictorian – Sam Calderaro
  - Keynote address by D/C Echtenacher
- Metro contract: discussed terms of the termination agreement
  - Purchase back the ambulances, cardiac monitors, cots, stair chairs and autopulses
  - CFPD due \$110,947.20 in OT expenses to be applied against ambulance purchase
  - New payment structure for 6/1/21 – 11/14/2021
- Injury updates – two employees currently out will continue to be out long term
- POP Update: Finish up their training and will start taking shifts in the next week

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

## Facilities

### Fire Stations

- Roof consultant – has finished evaluation of roof and is working on creating bid specifications
- Received 4 bids for RTU work, need to further evaluate to determine the best choice for our needs. Analysis included for review.

## Grants

- AFG and SAFER grants are reporting ahead of schedule on notifications – could hear something as early as this summer.

## Apparatus

- Original 1940 International D40 Engine was purchased by the Association and is currently housed at Station #1. Received a generous donation for local resident to cover purchase price and transportation
- Hovercraft delivery soon
- New ambulance should be delivered right after the 4<sup>th</sup> of July

## Programs

- Regional 911 Consolidation: No new reports

## Other Information

Chief Smith and D/C Echtenacher, along with BR411 and LT Ondrako and FM Smith responded to Rockton for the Chemtool fire on Monday, June 14<sup>th</sup> – all day event.

## Correspondence/Communications/Exhibits

## Intergovernmental relations

### Vernon Hills

- Reviewed the IGA for public works to service light fleet

### Other Agencies

- Christ Lutheran Church property update

### Retirements and Service Recognitions

Excellent turnout on 6/12/2021 to honor Trustee Wolowic and Trustee Hogan for their service

**ATTORNEY'S REPORT:** John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: budget appropriations will be done on July 15<sup>th</sup>, notice was published giving 30 days notice and a summary for overview of legislation passed that affects the fire service was provided.

**OLD BUSINESS:** None

### **NEW BUSINESS:**

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to authorize the Fire Chief to contract with the lowest, responsible bidder received for 7 RTU units for station #2, not to exceed \$103,000.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Davenport to recommend approval of the termination agreement between Metro Paramedic Services and Countryside FPD.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to recommend approval to purchase existing equipment from the Metro Paramedic Services and Countryside FPD contract in the amount of \$178,953.28.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Davenport to recommend approval of IGA 21-I-02, an Intergovernmental agreement between the Village of Vernon Hills and Countryside FPD to establish a Vehicle Services Maintenance Program.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**PUBLIC COMMENT:** There were no public comments.

**EXECUTIVE SESSION:** There was no need for an executive session.

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$210,120.12. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**ADJURNMENT:** A motion was made by Trustee Kiriazes seconded by Trustee Brown to adjourn the meeting at 8:48 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*