



COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT May 20, 2021

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, May 20, 2021 at 7:30pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

CALL TO ORDER: Trustee Brown called the meeting to order at 7:36 p.m.

ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Smith, Deputy Chief Echtenacher, Ericka Thomas, Attorney

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

A motion was made by Trustee Brown and seconded by Trustee Davenport to maintain the current slate of trustee positions on the board. Motion carried by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

APPROVAL OF MEETING MINUTES: The board reviewed the April 15, 2021 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the April 15, 2021 meeting minutes as written. Motion carried by voice vote.

PRESIDENT REPORT: Trustee Brown has been approved by the Lake County board for 3 more years.

CHIEF REPORT:

Department reports

Update on Lake County mass vaccination efforts: Eighteen fire departments participated in the mass vaccination efforts in March and April, now working with health department and IEMA to obtain reimbursement for our hours worked

Response update: Our district isn't seeing too many COVID-19 transports, continue to have all PPE procedures in place

Incident and Response report

Bureau report

Construction update



Financial report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. The finance director provided an update on the FY 2021-22 tentative budget. A motion was made by Trustee Brown and seconded by Trustee Kiriazes to accept the financial report as presented. Motion carried by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

Personnel

- Five F/T and five P/T employees are in week 6 of 9 at the Fire Academy. All are doing excellent.
- Metro contract: Metro has advised CFPD that they are terminating the contract effective 11/14/2021. At the June board meeting, look to retroactively approve reducing the contract from six personnel to three personnel.
- Injury updates – two employees currently out will continue to be out long term

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

Fire Stations

- Roof consultant – working on specifications for bid. Consultant seems confident that another layer of membrane is the solution.
- Request to publish RFP for engineering and replacement of 7 RTU's prior to roof work

Grants

- AFG and SAFER grants are reporting ahead of schedule on notifications – could hear something as early as this summer

Apparatus

- Original 1940 International D40 Engine was purchased by the Association and is currently housed at Station #1
- 3 – 5 weeks for new ambulance
- Hovercraft delivery likely in June/July

Programs

- Regional 911 Consolidation: ETSB signed contracts for \$1.355M to purchase Tyler New World CAD & Mobile platform. Lake County signed contracts for \$2.831M for Tyler New World RMS & JMS. Large first step in functional consolidation. CFPD will be transitioning to new CAD over next couple years.

Other Information

Chief Smith attended the IFCS conference, which provided a leadership re-charge and good networking opportunities

Correspondence/Communications/Exhibits

- Thank you from Long Grove FD for assistance

Intergovernmental relations

Vernon Hills

- IGA for public works to service light fleet in the works

Other Agencies

- Christ Lutheran Church property update

Retirements and Service Recognitions

June 10, 2021 – tentative date to honor Trustee Wolowic and Trustee Hogan for their service

ATTORNEY’S REPORT: Ericka Thomas of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: no report.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Trustee Brown and seconded by Trustee Davenport to authorize the Fire Chief to publish an RFP for the reengineering and replacement of the 7 RTU’s at Station #2.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

PUBLIC COMMENT: There were no public comments.

EXECUTIVE SESSION: There was no need for an executive session.

APPROVAL OF THE BILLS: The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Kiriazes to ratify bills paid in the amount of \$283,569. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

ADJURNMENT: A motion was made by Trustee Kiriazes seconded by Trustee Davenport to adjourn the meeting at 8:20 p.m. Motion carried unanimously by voice call vote.

Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District