



COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

February 18, 2021

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, February 18, 2021 at 7:30pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

CALL TO ORDER: Trustee Brown called the meeting to order at 7:30 p.m.

ROLL CALL:

PRESENT: Trustees Bruce Brown, Bryan Hogan and Mike Davenport

ABSENT: None

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher, John Kelly, Attorney

APPROVAL OF MEETING MINUTES: The board reviewed the January 21, 2021 meeting minutes. A motion was made by Trustee Hogan and seconded by Trustee Davenport to approve the January 21, 2021 meeting minutes as written. Motion carried by voice vote.

PRESIDENT REPORT: Trustee Brown attended the NIAFPD conference

CHIEF REPORT:

Department reports

Recognized Trustee Hogan's service as a Trustee with a plaque of recognition for 15 years of service from Dec 2006 – Feb 2021

Joseph Kiriazes was appointed by the Lake County Board on 2/9/2021 to fill the vacancy left by Trustee Hogan to beginning his term on March 1, 2021

Update on Lake County mass vaccination efforts - each fire department in the county will provide vaccinators for the mass vaccination effort, possibly 1 or 2 a day to staff that site once the vaccinations are supplied

Incident and Response report

Bureau report

Construction update

Financial report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. An update on the meeting with Baird regarding Pension Obligation Bonds and



General Obligation Bonds was provided. We are also in discussions with the Village of Vernon Hills regarding updating the allocation of the Vernon Hills E-911 revenue.

Personnel

- Career list update – 39 applicants made the final list which expires January 24, 2023 and the top ten eligible applicants are being processed through background investigations. Request the board approve the staffing plan to hire 4 career Firemedics immediately from the new career eligibility list. One will fill our current vacancy and the other 3 will fill the Metro positions until we convert them to career positions effective June 1, 2021, we would then change the Metro contract to 3 on 6/1/2021
- Metro contract for personnel, equipment and ambulance billing – Notice has been given regarding our plan to phase out Metro personnel. Since Metro is unwilling to continue the equipment contract without personnel, we will need to purchase back our ambulance and capital equipment for approximately \$180,000. One ambulance would be sold to offset the repurchase cost.
- POP update – 6 applicants going through the medical exam, then they will go to the April fire academy

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

Fire Stations: working on providing estimates for a Station 2 refresh with our project manager

Grants

AFG Grant for SCBA with Long Grove and Lincolnshire has been submitted

SAFER grant application has been submitted to the grant writers and will be ready for submission soon

Apparatus

Hovercraft demo being scheduled prior to Board authorization for purchase approval

New ambulance scheduled for delivery was the wrong color, so vendor is rebuilding with a discount

Hose Tender 411 has become obsolete, recommend terminating the IGA with Wauconda and Long Grove, decommission it and donate to Newport FPD

Programs

Regional 911 Consolidation: status quo, awaiting more information

Division program appraisals complete – working on budgets/capital purchasing plan

Other Information

Old Engine 1 update – Chief Smith and a couple Firemedics travelled to Indiana to see the Engine, the Association will vote to see if they will purchase it and restore it.

Tentative date of June 10, 2021 at 3pm to celebrate Trustee Wolowic and Trustee Hogan's combined 54 years of service to our board.

Intergovernmental relations

No reports

ATTORNEY'S REPORT: John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items: Mr. Kelly has reviewed the Clayton Holdings leasing documents and they are good to be signed. Springfield is out of session and will meet again in March. Bills continue to be submitted, but nothing related to fire service. In regards to the consolidation of pension funds, the board will get an audit/actuarial evaluation of every pension in the state sometime later this year. No news on tax rate objections.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Trustee Brown and seconded by Trustee Davenport to approve to authorize the Fire Chief to finalize financing for 2020 Ford AEV Traumahawk Ambulance. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Hogan and Davenport

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Hogan to approve the Fire Chief and Fire Commissioners to hire four career Firemedics from the Career Eligibility List. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Hogan and Davenport

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Hogan to approve to direct the attorney to draft language to terminate the IGA between Countryside FPD, Long Grove PFD and Wauconda FPD for the shared Hose Tender and declare the vehicle surplus and to be disposed of in the best interest of the district. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Hogan and Davenport

NAYS: None

ABSENT: None

PUBLIC COMMENT: There were no public comments.

EXECUTIVE SESSION: There was no need for an executive session.

APPROVAL OF THE BILLS: The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Hogan to ratify bills paid in the amount of \$233,456. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Hogan and Davenport

NAYS: None

ABSENT: None

ADJURNMENT: A motion was made by Trustee Brown and seconded by Trustee Hogan to adjourn the meeting at 8:28 p.m. Motion carried unanimously by voice call vote.

Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District