



COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

Phone 847.367.5511 • Fax 847.367.5521

www.countrysidefire.com

Chuck Smith, Chief

Bruce A. Brown, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT HELD September 17, 2020

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:33 PM by Trustee Bruce Brown. Roll call indicated those present: Bruce Brown, Bryan Hogan, Mike Davenport, Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher and John Kelly, Attorney. Minutes of the August 20, 2020 board meeting were reviewed. Motion to approve by Bruce Brown, second by Bryan Hogan. Motion carried.

Reports

President – Trustee Brown recognized Tim Kasper for his service to CFPD. Tim was presented with a Certificate of Appreciation for Excellence in Financial Reporting since 2008.

Secretary – No report

Treasurer – No report

Election of Officers

Motion by Bruce Brown, second by Bryan Hogan to elect Mike Davenport as Treasurer.
Roll Call Vote: Brown-Aye, Hogan-Aye, and Davenport-Aye

Motion by Bruce Brown, second by Mike Davenport to elect Bryan Hogan as Secretary.
Roll Call Vote: Brown-Aye, Hogan-Aye, and Davenport-Aye

Chief's Report

Department reports

Incident and Response report
Bureau report
Construction update
Statement of Receipts and Disbursements
Update on Property Tax Collections
Update on district audit

Personnel

Tim Kasper's retirement is 9/25/2020 and Chief Smith recognized his service and dedication to CFPD.

Career Firemedic update - Conditional Offer of Employment extended to Trevor Echtenacher. Phil Chaplick passed the interview but did not yet have his paramedic license.



Status update on POPs: Two graduated from NIPSTA on 9/11/20 and they started their training this week along with another POP who had already graduated.

Monthly Training Report & Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

Fire Stations

No report

Grants

All AFG grants have been submitted pending decisions – award rounds have begun so should hear soon

CARES Act grant money has been submitted - update now includes salary & benefits. Approximately \$30,000 has been submitted for reimbursement for our potential \$199,000 reimbursement.

Apparatus & Equipment

No report

Programs

Ambulance Billing Ordinance 20-O-04 and GEMT rate – recommendation to approve the new ambulance billing ordinance

Regional 911 Consolidation: No update, awaiting action on Tech RFP

Vernon Hills Consolidated Dispatch: no update

Hawthorn Mall - TIF & JRB

Other Information

Lake County extended Open Burn Ban until October 14th, 2020. Allows for open burning on Tuesdays, Thursdays, and Saturdays in unincorporated Lake County.

Correspondence

September 3, 2020 – Thank you from Kenosha Fire Department for assistance provided at civil unrest/structure fires.

September 4, 2020 – Thank you from Mundelein Fire Department for assistance provided at a structure fire.

Intergovernmental Relations

ARA/MA ambulance billing rates discussions

Retirements and Service Recognition

Ed Heinz – 20 years of service 9/1/2020

Articles / Newspaper Clippings

Pioneer Press/Chicago Tribune 8/28/2020 – Local fire department called out to assist Kenosha during civil unrest

Daily Herald 9/3/2020 – No injuries in Mundelein strip mall fire

Attorney's Report

John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items:

Assessor will defend the tax objections, legislature isn't in session.

Old Business

None

New Business

A motion was made by Bruce Brown and seconded by Mike Davenport to approve Ordinance No. 2020-O-04 establishing a fee schedule of charges for Emergency Medical Services for residents and non-residents for Emergency Response Services by the Countryside Fire Protection District.

Roll Call Vote: Brown-Aye, Hogan-Aye, and Davenport-Aye

Remarks from the floor

None- No electronic communication relayed

Bills

A motion to ratify bills paid in the amount of \$120,007.40 (check numbers 21228 – 21283) was made by Bruce Brown, second by Mike Davenport. Motion carried.

Roll Call Vote: Brown-Aye, Hogan-Aye, and Davenport-Aye

Adjournment

Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:10 PM.

Lisa Clausen
Recording Secretary