



# COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT HELD August 20, 2020

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:32 PM by Trustee Bruce Brown. Mr. John Kelly noted two requirements to follow since this meeting was done virtually via Zoom: the meeting will be recorded and all votes must be a roll call vote. Roll call indicated those present: Bruce Brown, Bryan Hogan, Mike Davenport, Deputy Chief Heinz, Deputy Chief Echtenacher and John Kelly, Attorney. Absent – Fire Chief Smith. Minutes of the July 16, 2020 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Mike Davenport. Role call vote: Bruce Brown – aye, Bryan Hogan – aye, Mike Davenport – aye. Motion carried.

### Reports:

President – Trustee Brown provided positive comments regarding the recognition gathering for Tony Rodkey and the correspondence received since the previous meeting.

Secretary – No report

Treasurer – No report

### Election of Officers

None

### Chief's Report

Provided the Trustees with an update on how Covid 19 has changed the near term operations at the CFPD. Currently in Phase 4 and station is closed, no CPR classes.

### Department reports

Incident and Response report

Bureau report

Construction update

Statement of Receipts and Disbursements

Update on Property Tax Collections



## Personnel

Career Firemedic update - Background Investigations wrapping up and Commissioner interviews will be set next week.

## Facilities

### APPARATUS & EQUIPMENT "B"

#### Grants

All AFG grants have been submitted pending decisions – award rounds have begun so should hear soon

OSFM grant for small equipment denied

#### Apparatus & Equipment

2020 Ford F550 AEV Ambulance – ordered and was able to secure a 2020 chassis. Delivery in January 2021 & part of Metro contract.

#### Programs

Payroll Services – Transition underway with Lauterbach & Amen

Regional 911 Consolidation update – RFP's are being reviewed by focus groups. Final two recommendations will be delivered to Operations Committee for vote.

Vernon Hills Dispatch update – working with the Village to secure voting rights on the Vernon Hills JETSB

#### Other Information

Lake County extended Open Burn Ban until October 14<sup>th</sup>, 2020. Allows for open burning on Tuesdays, Thursdays, and Saturdays in unincorporated Lake County.

Administration is requesting direction from the Board on feasibility to have a modified Open House. Under current Restore Illinois Phase, gatherings must not exceed 50 people. Administration recommends canceling 2020 Open house and Pancake Breakfast.

#### Correspondence

July 27, 2020 – Thank you from Grayslake Fire Protection District for assistance provided at a structure fire.

August 7, 2020 – Thank you to D/C Echtenacher for assistance in selection process of Police Commander

### Intergovernmental Relations

Vernon Hills –Hawthorn mall TIF JRB (joint review board comprised of taxing bodies impacted by this TIF). The board agrees with the Fire Chief's position to support the Village of Vernon Hills.

Lake County – Modification of IGA 18-R-11 set to expire 9/6/2020. Extension for one year to complete COVID delayed work until 9/6/2021.

Hawthorn Woods – No report

Mundelein – No Report

Long Grove – No Report

Libertyville – No Report

Other Agencies (ARA's) – No Report

### Retirements and Service Recognition

Tony Rodkey – 20 years of service 7/27/2020

### Articles / Newspaper Clippings

Daily Herald 8/3/2020 – Strange odor causes Vernon Hills building evacuation

Daily Herald 8/14/2020 – Fremont Township Board member dies from scooter crash injuries

### Attorney's Report

John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. reported on and discussed the following items:

Noted he has been notified of a few property tax appeals, the County will defend those, no other updates

### Old Business

None

### New Business

A motion was made by Bruce Brown and seconded by Mike Davenport to approve modification of IAG 18-R-11 to extend its term until 9/6/2021.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

Remarks from the floor

None- No electronic communication relayed

Bills

A motion to ratify bills paid in the amount of \$436,385.05 (check numbers 21124 – 21227) was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

Adjournment

Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 7:53 PM.

Roll Call Vote: Hogan-Aye, Davenport-Aye and Brown-Aye

Lisa Clausen  
Recording Secretary