



COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Francis L. Wolowic, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD December 19, 2019

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:33 PM by Trustee Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher and John Kelly, Attorney. Absent – None. Minutes of the November 21, 2019 board meeting were reviewed. Motion to approve by Bruce Brown, second by Bryan Hogan. Motion carried.

Reports:

President – No report

Secretary – Enjoyed the Holiday breakfast

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Audit

The Chief introduced Mr. Frank Costabile from the accounting firm of Costabile & Steffens P.C. Mr. Costabile gave an overview of the 2018-2019 District's audit. Mr. Costabile also complimented staff for timely submission of any requested documents. Motion made by Bruce Brown, second by Bryan Hogan to accept the 2018-2019 audit as presented.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Personnel

Career hiring update-have extended two conditional offers to the next two candidates from the list

Contract hiring update-in process of securing a replacement to fill open position



POP hiring update-exploring alternative methods to staff open positions

Recognition / Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

No report

Grants

The 2019 FEMA Assistance to Firefighters Grant application opens soon. Staff is working on applying for a grant for SCBA.

Apparatus & Equipment

No report

Programs

New Metro/PBS Contract

Reduced contract Firemedics from 9 to 6
Separated out Personnel, Equipment, Ambulance Billing
Re-amortized the ambulance buy back balance over the next 3 years
Adjusted PBS billing collections & audit procedures

Fire Alarm Monitoring Contract

Sent notice of termination to Johnson Controls – no response
Working with FSS Technologies to finalize contract based on RFP issued in 2019
Vernon Hills / Libertyville Dispatch

Medicaid GEMT

No report

Other Information

Staff attended multiple kick-off meetings regarding the RFP process for the regional shared CAD/RMS/JMS platform

Staff continues work on VHCC dispatch consolidation

DC Heinz has begun working with Kristen Svendsen from the Village of Vernon Hills to assist the District in future benefits coordination and compliance.

Chiefs continue to meet with Wauconda and surrounding Fire Districts on shared services. Of particular interest are future accounting services.

Tim Kasper has announced his retirement in 2020. We will be looking at what the District's needs are for a suitable replacement in Q1 of 2020.

Correspondence

None

Intergovernmental Relations

Vernon Hills – No report

Lake County – Collecting Data on Open Burning – Possible County Ban

Hawthorn Woods – No Report

Mundelein – ARA renewal discussions beginning

Long Grove – No Report

Libertyville – No Report

Other Agencies (ARA's) – No report

Articles / Newspaper Clippings

None

Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

Tax objections to date appear to be more frequent and residential objections than in previous years. The governor has signed the bill to consolidate the Article 3 & Article 4 public safety pensions. The transition period is 30 months.

Old Business

None

New Business

Motion made by Bryan Hogan, second by Bruce Brown to approve the contract agreement between CFPD and Metro Paramedic Service and PBS for the period 1/1/2020 thru 12/31/2022. Motion carried

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Motion made by Bruce Brown, second by Bryan Hogan to authorize the Chief to execute contract agreement between the CFPD and FSS Technologies, LLC for fire alarm monitoring in the best interest of the district pending legal review. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Remarks from the floor

None

Bills

A motion to approve bills paid in the amount of \$529,403.15 (check numbers 20487 – 20553) was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Executive Session

Motion to discuss personnel matters in Executive Session was made by Bruce Brown and seconded by Frank Wolowic and approved at 8:17 PM.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Motion to adjourn Executive Session was made by Bruce Brown and seconded by Bryan Hogan and approved at 8:25 PM.

No actions were taken during executive session

Adjournment - Motion to adjourn by Frank Wolowic, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:26 PM.

Tim Kasper
Recording Secretary