



COUNTRYSIDE FIRE PROTECTION DISTRICT

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Chuck Smith, Chief

Francis L. Wolowic, President

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD November 21, 2019

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:31 PM by Trustee Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher and John Kelly, Attorney. Absent – None. Minutes of the October 17, 2019 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

Reports:

President – No report

Secretary – Completed a training session at the Woodridge Lisle Fire Department

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Personnel

Swearing in Ceremony for Michael Garza

We are processing 3 of the 8 part-time firefighter applicants we reported on last month. Several did not pass interview or psych evaluations.

Recognition / Certifications: Deputy Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

The parking lot at St #2 needs to be replaced. The CFPD is looking to partner with Vernon Hills for the bid process.



Grants

The 2019 FEMA Assistance to Firefighters Grant application opens soon. Staff is working on applying for a grant for SCBA.

Apparatus & Equipment

Chief Officers met this month to begin strategic planning which included our fleet. We are evaluating our Fire Prevention Bureau fleet (2 pickup trucks) as well as our water rescue package (hovercraft/inflatable) for capital replacement.

Programs

Medicaid GEMT

Application for participation has been submitted. We are waiting to hear what the next step is, but funding was anticipated to begin in January. This program has the potential to generate \$140,000 annually of additional revenue.

Insurance Renewals

Health Insurance: Medical, Vision and Dental proposals from BCBS have been received with favorable renewal rates. Proposal is included in the Board Packet exhibits.

Vernon Hills Dispatch

Net surplus of dispatch revenues from the Village of Libertyville and E-911 fees is \$76,005 for fiscal year 2018-2019.

Foreign Fire Tax

\$56,813.47 – continuing to climb since revaluation of District boundaries

Metro Ambulance Billing Audit

Audit identified a net surplus of \$52,401.99 for collections in calendar years 2017 & 2018.

District Audit

The FY 2018-19 audit is being reviewed by staff before finalizing. The audited financial statements for fiscal year ended 5-31-19 will be presented during December BOT meeting.

Other Information

Staff attended an operations and policy committee meetings regarding dispatch consolidation in Lake County.

Staff attended multiple kick-off meetings regarding the RFP process for the regional shared CAD/RMS/JMS platform.

Staff continues work on VHCC dispatch consolidation.

Chief and DC Heinz met with VM Fleishhauer and staff to discuss HR benefits coordination between the Village and the District.

Chiefs continue to meet with Wauconda and surrounding Fire Districts on shared services. Of particular interest is for future accounting services.

CFFA and staff assembled Thanksgiving baskets for the Townships to provide to the less fortunate, with the support of Whole Foods

Correspondence

None

Intergovernmental Relations

Vernon Hills – Sent memo to Vernon Hills asking to be a partner in discussions of financial options with Centennial and possible TIF District

Lake County – Collecting Data on Open Burning

Hawthorn Woods – Meeting with Mayor, CEO, and ICC over IDOT road improvements specific to RR.

Mundelein – Will be meeting with the Chiefs to discuss the one year ARA

Long Grove – No Report

Libertyville – No Report

Other Agencies (ARA's) – No report

Articles / Newspaper Clippings

None

Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

Tax objections to date appear to be less frequent and severe than in previous years. Also discussed was the overview of changes coming with consolidation of Article 3 & Article 4 public safety pensions. Once the bill is signed, the transition period is 30 months.

Presented Ordinance # 2019-O-03: Ordinance Levying and Assessing Taxes for CFPD for 2019 for adoption by the Board. Motion by Frank Wolowic, second by Bryan Hogan.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Old Business

None

New Business

Motion made by Bryan Hogan, second by Bruce Brown to authorize the Chief to renew our Medical, Vision and Dental insurance policies as presented by our agent, Corrigan Financial Services. Motion carried

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Remarks from the floor

None

Bills

A motion to approve bills paid in the amount of \$340,256.49 (check numbers 20361 – 20486) was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Adjournment - Motion to adjourn by Frank Wolowic, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:27 PM.

Tim Kasper
Recording Secretary