



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD January 17, 2019

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:45 PM by Trustee Bruce Brown. Roll call indicated those present: Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith, and Ericka Thomas, Attorney. Absent – Frank Wolowic. Motion made to appoint Trustee Brown as President Pro Tempore by Trustee Hogan, seconded by Trustee Brown. Motion carried. Minutes of the December 20, 2018 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

### Reports:

President – Recognized TC Quick for role in locating a distressed subject in Libertyville and will be attending IPPFA Conference next weekend

Secretary – No report

Treasurer – No report

### Election of Officers

None

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

New part-time/paid-on-premise members started the fire academy in January, 2019.

Career testing Applications were due 12/20/18 for January, 2019 testing.

Recognition / Certifications: Training Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

The station alerting systems are up and running at both fire stations with great success.



## Grants

The 2018 FEMA Assistance to Firefighters Grant application is open. We have applied for radios and is pending.

The 2018 FEMA Fire Prevention & Safety Grant application will be open soon. Staff will be evaluating what is best to apply for.

CFPD received a \$300 grant from the Firefighters Charitable Foundation for fire safety education programs.

## Apparatus & Equipment

The new Pierce engine is under construction; Delivery expected in February, 2019. Staff will be visiting Pierce on February 1 for an in-process inspection.

Staff is working on putting the old Pierce engines on the market in January, 2019.

Motion by Bruce Brown, second by Bryan Hogan to authorize the Chief to dispose of the enclosed list of equipment in the best interest of the District. Motion carried.

Roll Call Vote: Brown-Aye and Hogan-Aye

## Programs

### Mundelein Automatic Response Intergovernmental Agreement

We are in discussions with Mundelein FD regarding updating and renewing the Automatic Response Intergovernmental Agreement.

### Fire Alarm Monitoring System RFP

Motion by Bruce Brown, second by Bryan Hogan to authorize the Fire Chief to execute the agreement with the most suitable vendor in the best interest of the District meeting the requirements of the RFP. Motion carried.

Roll Call Vote: Brown-Aye and Hogan-Aye

Motion by Bruce Brown, second by Bryan Hogan to authorize the Fire Chief to terminate the existing alarm board agreement with Tyco/ADT. Motion carried.

Roll Call Vote: Brown-Aye and Hogan-Aye

### Other Information

Staff attended an operations and policy committee meetings regarding dispatch consolidation in Lake County. A consultant has been awarded a contract.

Staff will begin putting together the CFPD 2018 annual report.

The Chief attended the Lake County Board meeting. We are working on scheduling a meeting with the new County Board Reps for our area.

### Correspondence

01/06/2019 – Commendable performance notice for Dispatcher Kimberly Quick for assisting VHPD during an incident.

### Intergovernmental Relations

Vernon Hills – Hawthorn Mall

Lake County – Roadster Shop in Ivanhoe is planning a large addition.

Hawthorn Woods – High Pointe Estates Subdivision at RT 176

Mundelein – No Report

Long Grove – No Report

Other Agencies (ARA's) – No Report

### ARTICLES / NEWSPAPER CLIPPINGS

None

### Attorney's Report

Ericka Thomas of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

No new developments on the lawsuit filed against The Greater Round Lake Fire Protection District and responding departments for a fatal fire that occurred on August 4, 2017.

A new General Assembly will be generating a new legislative agenda shortly.

### Old Business

None

### New Business

None

## Bills

A motion to approve bills paid in the amount of \$559,172.96 (check numbers 19501 - 19573) was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye and Hogan-Aye

Adjournment - Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:07 PM.

Tim Kasper  
Recording Secretary