



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD October 18, 2018

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:37 PM by President Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith, and John Kelly, Attorney. Absent – Deputy Chief Heinz. Minutes of the September 20, 2018 board meeting were reviewed. Motion to approve by Bruce Brown, second by Bryan Hogan. Motion carried.

Reports:

President – No report

Secretary – Remarked about the Open House being a great success this year.

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Personnel

Staff and the Commissioners are working on the career hiring process from the eligibility list.

We are in the process of taking on new part-time/paid-on-premise members.

Recognition / Certifications: Training Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

Work is in progress on the station alerting systems that will be tied to the County computer aided dispatch system.



Grants

The 2017 FEMA Fire Prevention & Safety Grant application for lighted display signs at both firehouses was submitted (Denied).

The 2018 FEMA Assistance to Firefighters Grant application is open. Staff is working on applying for a grant.

Apparatus & Equipment

The new Pierce engine is ordered; prints are being reviewed with an expected delivery date of January, 2019.

Programs

Accreditation

As you are aware, the accreditation site visit was held September 30 – October 4, 2018. The peer assessment team reported at the end of the visit that they will be recommending re-accreditation for CFPD to the Commission on Fire Accreditation International. As a result of the assessment, the team made some recommendations to the District for improvement; a summary is included in the packet. Staff will review and implement the recommendations.

Insurance Renewals

Motion made by Frank Wolowic, second by Bryan Hogan to authorize the Chief to renew our Workers Compensation, Property & Liability and Accidental & Injury insurance policies as presented by Corkill Insurance. Motion carried

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Health Insurance: Medical, Vision and Dental proposals are being evaluated and will be presented for consideration at the December meeting for January renewal.

Audit

The FY 2017-18 on-site audit work has been completed and will be presented at the December meeting by the accountant.

Other Information

Staff attended an operations and policy committee meetings regarding dispatch consolidation in Lake County.

CFPD staff attended the ribbon cutting ceremony for Mellody Farm.

Staff met with VHPD to discuss the potential for dispatching for North Chicago.

The Open House / Pancake Breakfast was a huge success – thanks to all!

The Chief attended the Mutual Aid Box Alarm System (MABAS) IL Executive Board meeting in Peoria.

Several Chief Officers attended the Illinois Fire Chiefs conference in Peoria.

Congratulations to Firemedic Brian Ondrako and Telecommunicator Kristy Williams for being selected the 2018 CFPD Employees of the Year by their peers.

Correspondence

09/20/2018 – Thank you letter from the Village of Vernon Hills for assisting with the Chicago Bears practice event at Vernon Hills High School.

Intergovernmental Relations

Vernon Hills – ALDI / Hawthorn Mall

Lake County – Roadster Shop in Ivanhoe is planning a large addition.

Hawthorn Woods – High Pointe Estates Subdivision at RT 176

Mundelein – No Report

Long Grove – No Report

Other Agencies (ARA's) – Lake County resources were requested twice to respond to the hurricanes on the east coast, however never deployed.

ARTICLES / NEWSPAPER CLIPPINGS

None

Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

Tax assessment objections are being handled by the local assessors.

The Greater Round Lake Fire Protection District and responding departments have been named in a lawsuit for a fatal fire that occurred on August 4, 2017. Countryside has been named in this lawsuit. Ottosen Britz has been named the defense counsel by our P & C carrier (ICRMT) to work to have the lawsuit dismissed.

Levy Ordinance will be prepared for the November Meeting to be filed in December.

Old Business

None

New Business

None

Bills

A motion to approve bills paid in the amount of \$237,144.96 (check numbers 19173 - 19289) by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Adjournment - Motion to adjourn by Bruce Brown, second by Frank Wolowic. Motion carried. Meeting was adjourned at 8:09 PM.

Chuck Smith
Recording Secretary