



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD May 17, 2018

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:30 PM by Trustee Bruce Brown. Roll call indicated those present: Bruce Brown, Bryan Hogan, Deputy Chief Smith, Deputy Chief Heinz, and Chief Steingart and James Wargo, Attorney. Absent –Frank Wolowic. Motion made to appoint Trustee Brown as President Pro Tempore by Trustee Hogan, seconded by Trustee Brown. Motion carried. Minutes of the April 19, 2018 board meeting were reviewed. Motion to approve by Bruce Brown, second by Bryan Hogan. Motion carried.

Reports:

President – Congratulated staff on all of the great correspondence from customers this month.

Secretary – No report

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Personnel

Chief Steingart advised the Board of Firemedic Pat Michelau's intention to retire this August, 2018. Chief asked the Board to approve the hiring of a new career Firemedic from the current eligibility list to fill Firemedic Michelau's vacancy. Motion by Trustee Brown, second by Trustee Hogan. Motion carried.

Roll Call Vote: Bruce Brown-Aye, Bryan Hogan-Aye



Facilities

The District is still working with Verizon and the Village of Mundelein to construct an antenna on the proposed station 1 site.

The District is working with US Digital Devices to design a station alerting system compatible with the Lake County ETSB sponsored station alerting system.

Grants

Staff submitted the 2017 FEMA Fire Prevention & Safety Grant for LED monument signs at both firehouses. Decision pending.

The District received \$5,599 from the IL Office of the State Fire Marshal for training reimbursement.

Staff submitted for an Illinois State Fire Marshal small equipment grant. Decision pending.

The District received a grant for \$1,000 from Walmart to help fund graduation life safety kits.

Apparatus & Equipment

The new Pierce engine is ordered. Hope to have print review next month.

The new 2018 Chevy Tahoe (4101) has been delivered and will be in service in June.

Programs

Accreditation

The site visit has been re-scheduled for September 2018.

Strategic Plan

The Strategic Plan which was approved at the April 6th, 2018 Special Meeting will be having some additional goals and objectives identified during the budget and program appraisal process. A final version will be presented to the Board for approval.

Budget 2018-19

Motion made to accept the proposed preliminary budget as presented by the Chief by Trustee Brown, second by Trustee Hogan. Motion carried.

Roll Call Vote: Bruce Brown-Aye, Bryan Hogan-Aye

Salary and Benefits

Motion made to accept the proposed salary scale and benefits package with associated increases (2.0% raise for sworn staff on longevity or on scale and a 3.0% raise for exempt staff as recommended by the Chief) by Trustee Brown, seconded by Trustee Hogan. Motion carried. Roll Call Vote: Bruce Brown-Aye, Bryan Hogan-Aye

Ambulance Billing Ordinance Update

Motion made to approve the proposed updates to the current ambulance billing rates as presented in Ordinance 2018-O-05 by Trustee Hogan, seconded by Trustee Brown. Motion carried.

Roll Call Vote: Bruce Brown-Aye, Bryan Hogan-Aye

Other Information

Staff attended a meeting regarding dispatch consolidation in Lake County.

D/C Heinz attended the Preserves of Long Grove HOA meeting to answer questions related to the recent fire.

CFPD members attended an appreciation luncheon hosted by Brookdale Hawthorn Lakes.

Staff met with Mundelein FD to reconcile ambulance billing related to the automatic aid IGA for calendar year 2017; this resulted in a \$48,039.88 credit for CFPD on the final quarter payment of the ARA agreement.

Correspondence

Thank you letter from Wauconda FPD for a response to a fire.

Thank you letter from a Vernon hills resident for awesome service.

Thank you letter from Wauconda FPD for off-duty assistance by FM Lucas Nollin at a crash scene.

Thank you letter from Lake Zurich FD for a response to a fire.

Intergovernmental Relations

Vernon Hills – Melody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / ALDI / Hawthorn Mall
Lake County – Roadster Shop addition
Hawthorn Woods – No Report
Mundelein – No Report
Long Grove – No Report

Libertyville – No Report
Other – No Report

ARTICLES / NEWSPAPER CLIPPINGS

None

Attorney's Report

James Wargo of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

No updates on property tax objections. Nothing to report on annexations. No updates on legislation.

Old Business

None

New Business

None

Bills

A motion to approve bills paid in the amount of \$277,820.42 (check numbers 18747 - 18829) by Bruce Brown, second by Bryan Hogan. Motion carried.

Bruce Brown-Aye, Bryan Hogan-Aye

Adjournment - Motion to adjourn by Trustee Brown, second by Trustee Hogan. Motion carried. Meeting was adjourned at 8:15 PM.

Chuck Smith
Recording Secretary