



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD April 19, 2018

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:52 PM by Trustee Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith and Ericka Thomas, Attorney. Absent –Deputy Chief Heinz. Motion carried. Minutes of the March , 2018 board meeting were reviewed. Motion to approve by Bruce Brown, second by Frank Wolowic. Motion carried. Minutes of the April 6, 2018 special board meeting were reviewed. Motion to approve by Bruce Brown, second by Frank Wolowic. Motion carried.

### Reports:

President – Congratulations on the ISO Rating of Two

Secretary – Congratulations on the ISO Rating of Two

Treasurer – No report

### Election of Officers

None

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

Recognition / Certifications: Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

New garage doors have been installed on the rear bays at station #2.

The fire alarm system at station #2 has been upgraded.

Verizon antenna plan has been submitted to the Village of Mundelein for zoning and is pending.



## Grants

The 2017 FEMA Assistance to Firefighter Grant application has been submitted for updated portable and mobile radio equipment has been denied.

The 2017 FEMA Fire Prevention & Safety Grant application for lighted display signs at both firehouses was submitted and is pending.

CFPD has applied for an IL State Fire Marshal Small Equipment Grant for rescue tools and is pending.

## Apparatus & Equipment

The new Pierce engine is ordered; we are awaiting prints to review.

The new Chevy Tahoe for 4101 has arrived and will be sent out for lights, radios and striping.

## Programs

Ordinance - The following ordinance has been revised for your consideration and adoption:

Ordinance # 18-O-04: Lake County Dispatch Consolidation Plan Support

A motion to adopt Ordinance # 18-O-04: Lake County Dispatch Consolidation Plan Support was made by Frank Wolowic, second by Bryan Hogan. Motion carried.

## Accreditation

The site visit was originally scheduled for May 6-10, 2018 and will be rescheduled later in 2018.

The peer assessment team is in the process of reviewing documents and providing comments/feedback; we are addressing items as we go.

## Strategic Plan

The Board Approved the Strategic Plan at the April 6 special meeting. During budget review and program appraisals several goals & objectives were identified that be added to the plan; a final version is forthcoming.

Budget FY 2018–19 - Budget preparation is underway.

## Other Information

Staff attended several meetings regarding dispatch consolidation in Lake County.

CFPD personnel attended a first responders recognition breakfast at Vernon Hills High School.

The Chief attended a safety & security meeting at Vernon Hills High School.

Chiefs attended a meet greet introducing the new Mundelein FD Deputy Chief Darren Brents.

Staffing will be meeting with Mundelein FD to reconcile ambulance billing fees related to automatic aid agreement IGA costs.

### Correspondence

04/06/2018: Thank you letter from Lake Bluff FD for mutual aid response to house fire.

### Intergovernmental Relations

Vernon Hills – Melody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / ALDI / Hawthorn Mall

Lake County – Roadster Shop in Ivanhoe is planning a large addition.

Hawthorn Woods – No Report

Mundelein – No Report

Long Grove – No Report

Libertyville – No Report

Other Agencies (ARA's) – No Report

### ARTICLES / NEWSPAPER CLIPPINGS

04/10/2018 : Daily Herald – Vernon Hills High students tackle community service projects on special day.

### Attorney's Report

Ericka Thomas of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

The Illinois General Assembly is in session and in a holding pattern. No news on tax objections.

Old Business – None

New Business – None

### Bills

A motion to approve bills paid in the amount of \$339,876.62 (check numbers 18621 - 18746) by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:42 PM.

Tim Kasper  
Recording Secretary