



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD November 19, 2015

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:30 PM by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Grant, Deputy Chief Smith and Erica Thomas, attorney. Absent – None. Minutes of the October 15, 2015 board meeting were reviewed. Motion to approve by Bryan Hogan, seconded by Bruce Brown. Motion carried.

Reports:

President – No report

Secretary – No report

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Reviewed call volume to date and stated that we may top 4400 calls this year.

Chief Steingart discussed several building projects on the horizon including the NE corner of Rt's 21 and 60, Menards and residential development on the Cuneo property.

Personnel

New part-time candidates have been interviewed and will be working through the rest of the process prior to hiring.

Chief Steingart is requesting Board approval to hire a career firemedic from the current eligibility list to fill a vacant position effective January 1, 2016. Motion to approve by Bryan Hogan, seconded by Bruce Brown. Roll Call Vote: Mr. Hogan-aye, Mr. Brown-aye, Mr. Wolowic- aye. Motion carried 3-0.

Facilities

No report



Equipment

Grants – Staff is working on the 2015 FEMA AFG grant application. We were notified that we were not successful in obtaining any of the 2014 FEMA grants.

Purchase of a replacement ambulance has been put on hold and will be reevaluated in 2016.

Programs

Chief presented Resolution # 15-R-06, Lake & McHenry County Specialized Response Teams (SRT) Resolution Terminating the SRT. The resolution terminates the existing SRT intergovernmental agreement. Special Response Team operations have been moved to each of the Mutual Aid Box Alarm (MABAS) divisions with a joint oversight board. Motion by Frank Wolowic, seconded by Bruce Brown to pass Resolution # 15-R-06.

Roll Call Vote: Mr.Wolowic-Aye, Mr. Brown-Aye, Mr. Hogan-Aye. Motion carried 3-0.

Audit

The field work for the FY 14-15 annual audit has been completed with the final report to be presented at the December meeting. The Finance Director is requesting a motion to record for audit purposes a transfer from the corporate fund to the insurance fund in the amount of \$38,745.25. Motion by Bryan Hogan, second by Bruce Brown to approve the transfer of funds as requested. Roll Call Vote: Mr.Hogan-Aye, Mr. Brown-Aye, Mr. Wolowic-Aye. Motion carried 3-0.

Tax Levy Ordinance

Preparation for the Tax Levy ordinance is in progress for adoption at the December meeting. A truth in taxation hearing will not be required. The EAV is up approximately 5%.

Insurance Renewals

Workers Compensation: D/C Grant is working on final costs for the 2015 Workers Comp renewal. Chief is requesting the Board to authorize the Chief to renew the workers compensation insurance policy in the best interest of the District. Motion by Bryan Hogan, second by Frank Wolowic to approve the renewal of workers compensation insurance as requested. Roll Call Vote: Mr.Hogan-Aye, Mr. Wolowic-Aye, Mr. Brown-Aye. Motion carried 3-0.

Property & Liability Insurance: D/C Grant is working on proposals for final costs for the 2016 property and liability insurance. Chief is requesting the Board to authorize the Chief to renew the property and liability insurance policy in the best interest of the District. Motion by Bruce Brown, second by Bryan Hogan to approve the renewal of property and liability insurance as requested. Roll Call Vote: Mr.Hogan-Aye, Mr. Wolowic-Aye, Mr. Brown-Aye. Motion carried 3-0.

Other Information

- Chief Steingart attended:
 - Fremont Township public hearing regarding Highland Terrace in West Shore Park.
 - Lake County DOT public hearing regarding Gilmer & Midlothian reconstruction.
 - Vernon Hills meetings regarding residential development on Cuneo Mansion property and the retail & residential development on NE corner of RT 21 & 60

- CFPD will be hosting Underwriters Labs & the Abu Dhabi Civil Defense while UL presents there safety programs on Wednesday November 25.
- Staff met with IPRF on revised proposals for workers comp insurance and is awaiting final proposal for approval at the December meeting.
- The Lake County Fire Chiefs annual holiday gathering is on December 9 at 6 pm in Fox Lake.

Please join us for the CFPD annual Thanksgiving Lunch: November 25 11:30 – 1:30 at Station #2.

INTERGOVERNMENTAL RELATIONS

- **Vernon Hills** –
- **Lake County** – Attended a Dispatch Consolidation Task Force meeting.
- **Hawthorn Woods** – No Report
- **Mundelein** – CFPD Chiefs met with MFD to discuss operations.
- **Long Grove** – D/C Smith attended a joint meeting with the Village of Long Grove and Long Grove FD.
- **Libertyville** – No Report
- **Other** – No Report

Attorney's Report

Erica Thomas of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

Settlement offers for tax objections have been made but details are still forthcoming.

Discussed the lack of a State budget.

Old Business - None

New Business - None

Bills

A motion to approve bills paid in the amount of \$336,235.02 (check numbers 15697-15829) by Bruce Brown, second by Frank Wolowic. Roll Call Vote: Mr. Brown-Aye, Mr. Wolowic-Aye, Mr. Hogan-Aye. Motion carried 3-0.

Adjournment - Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:30 PM.

Ron Grant
Recording Secretary