



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD May 21, 2015

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:35 PM by President Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Grant, Deputy Chief Smith and John Kelly, Attorney. Minutes of the April 16, 2015 board meeting were reviewed. Motion to approve by Bruce Brown, second by Bryan Hogan. Motion carried.

Reports:

President – The annual report is outstanding

Secretary – The annual report is well done

Treasurer – Enjoyed the great pictures in the annual report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Trustee Brown was reappointed by the Lake County Board on May 12, 2015.

Personnel

Commendation Awards Presentation – Lt. Bach, FM Michelau, FM Gregurich, FM Murray and FF/EMT Walovitch were presented with Individual Commendation Awards for a cardiac arrest life saved on April 18 in Ivanhoe.

The Commissioners and staff are working on the POP hiring process for 2015.

Recognition / Certifications: Div. Chief DeRose has provided a list of the month's certifications and recognitions for the membership.

Facilities

The District received three bids for repairing pavement at station #1. Staff recommends awarding the contract to Rabine Paving, as the lowest responsible bidder in the amount of \$47,985.70. The project will be funded from the FY 2014-15 budget. Motion to award contract to Rabine Paving for pavement repair at station #1 was made by Bruce Brown, second by Bryan Hogan and approved.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.



Equipment

Grants – 2014 FEMA AFG grant application pending; submitted for cardiac monitor defibrillators and fire training props. Awaiting notification.

CFPD received \$7,089.84 from the IL State Fire Marshal for training reimbursement.

The new battalion chief / incident command vehicle and a pick-up truck have been delivered and are in the process of being outfitted.

Staff is working on refining the specifications for a new ambulance to replace the 1998 reserve ambulance.

Programs

Budget - Staff has prepared the preliminary 2015-16 budget for the Boards review and will discuss it in detail at the meeting. Motion to adopt the preliminary budget was made by Bryan Hogan, second by Bruce Brown and approved.

The Finance Director will be presenting budget amendments at the June meeting to close out the FY 2014-15 and finalize the FY 2015-16 budgets.

Automatic Response Agreement #15-I-02 - Libertyville has requested updating the Automatic Response Agreement (ARA) with CFPD in preparation for an ISO review. The agreement revises the existing ARA with updates to addresses, responses and adds a portion of Milwaukee Avenue for car crashes. Motion to approve the Automatic Response Agreement #15-I-02 was made by Frank Wolowic, second by Bruce Brown and approved.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Other Information

The CFPD warning siren located on Indian Creek Road malfunctioned on Friday 5/15 at 5:45 AM. Many phone calls were received by area dispatch centers. The problem has since been repaired.

A draft copy of the 2014 CFPD Annual Report is enclosed for your review.

Chiefs attended the annual Vernon Hills State of the Village address presented by Mayor Byrne.

Correspondence

04/00/2015 – Thank you letter from North Chicago FD for Blue Card Incident Command training taught by B/C Wodrich and Lt. Echtenacher to NCFD members.

04/22/2015 – Thank you letter from Mundelein FD for response to three structure fires.

04/28/2015 – Thank you letter from American Hotel Register for attending Bring Your Child to Work event.

Intergovernmental Relations

Vernon Hills – No Report
Lake County – No Report
Hawthorn Woods – No Report
Mundelein – No Report
Long Grove – The Village adopted the 2015 Int'l Building and Fire Code with amendments.
Libertyville – Updated automatic response agreement.
Other – No Report

ARTICLES / NEWSPAPER CLIPPINGS

04/24/2015: Daily Herald (Editorial) – Changing times, technologies give cause to renew debate about sprinkler mandates.
04/29/2015: Daily Herald – No hydrants in Barrington Hills, other suburbs aa challenge for firefighters.
05/13/2015: Daily Herald – Lake Zurich High students witness mock accidents before prom.

Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

Nothing new on tax objections.

Old Business - None

New Business – None

Remarks from the floor- None

Executive Session – Motion to discuss personnel matters in Executive Session was made by Frank Wolowic and seconded by Bruce Brown and approved at 8:28 PM.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

Motion to adjourn Executive Session was made by Frank Wolowic and seconded by Bryan Hogan and approved at 9:42 PM.

Motion was made by Bruce Brown to authorize a 2.0% raise for sworn staff on longevity or scale and a 3.0% raise for exempt staff as recommended by the Chief for personnel in the FY 15-16 budget and a merit bonus for individual exempt staff members as selected by the Board of Trustees, seconded by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Staff met with Metro Paramedic Services to review the contract renewal. The revised METRO contract for 9 Firemedics (year 1 of a 3 year contract) is presented for your review and consideration. The proposed contract has a net decrease is 1.95% over previous years due to some renegotiating. Motion to authorize the Chief to execute the revised METRO contract was made by Frank Wolowic, second by Bruce Brown and approved.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Motion to authorize the Chief to hire a Career Firemedic from the eligibility list was made by Frank Wolowic, seconded by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Bills

A motion to approve bills paid in the amount of \$ 326,036.11 (check numbers 15093-15239) by Bruce Brown, second by Bryan Hogan.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Adjournment - Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 9:45 PM.

Tim Kasper
Recording Secretary