



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD May 15, 2014

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:40 PM by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Grant, Deputy Chief Smith and John Kelly, attorney . Absent – None. Minutes of the April 17th board meeting were reviewed. Motion to approve by Bruce Brown, seconded by Bryan Hogan and approved.

### Reports:

President – No report

Secretary – No report

Treasurer – No report

### Election of Officers

None

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

Staff is in the process of POP testing.

Motion to reappoint Commissioner Dennis Maslon was made by Bryan Hogan, seconded by Bruce Brown. Motion Carried.

Recognition / Certifications: Div. Chief DeRose has provided a list of the month's certifications and recognitions for the membership.

The Illinois Fire Chiefs Educational & Research Foundation has awarded two CFPD personnel scholarships as follows:

Andy Rubenstein	\$ 750
Mark Skala	\$ 500



### Facilities

Fire Stations – We are receiving quotes for parking lot repairs at both stations.

The front garage doors at Station #2 have been replaced.

The drain tile at the station #3 property will be repaired this month.

### Equipment

Grants - 2013 FEMA AFG grant applications for a command van and cardiac monitor/defibrillators pending.

### Programs

Strategic Planning - Chief Officers will meet again the end of this month for strategic planning.

Budget – Motion to approve the preliminary 2014-15 budget was made by Bruce Brown, seconded by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

Motion to approve the requested budget amendments for FY 2013-14 to account for various changes in revenues and expenses was made by Frank Wolowic, seconded by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

METRO Contract - Staff met with Metro Paramedic Services to review the contract renewal. The final amendment will be presented to the Board in June for consideration.

### Other Information

CFPD hosted the Vernon Hills Public Officials meeting on May 7 at station #2.

Staff attended the Rockland Fire Protection District Board meeting to discuss providing dispatch services for Knollwood FD.

The Chief attended the Lake County Health Dept. Opiate Task Force meeting.

The Chief was nominated for a Red Cross Hometown Hero Award.

CFPD received spiller pay reimbursement in the amount of \$21,782 from Con-Way Freight for the accident and hazardous materials leak at Rt. 60 and Butterfield Rd. on March 19, 2014.

### Correspondence

04/11/2014-Thank You letter from Zion Fire Dept. for response to brush fire at IL Beach State Park

04/23/2014-Thank You letter from Crystal Lake FD for water rescue incident.

04/20/2014-Thank You e-mail from Wauconda FPD for response to structure fire.

05/07/2014-Thank you letter from Mundelein FD for covering their station during funeral for retired firefighter.

### Intergovernmental Relations

Vernon Hills – No Report  
Lake County – No Report  
Hawthorn Woods – No Report  
Mundelein – No Report  
Long Grove – Station #3 property drain tile repair – Revisit in spring.  
Libertyville – No Report  
Lincolnshire-Riverwoods – No Report  
Grayslake – No Report  
Other – Rockland Fire Protection District / Knollwood Fire Dept. approved entering in to an intergovernmental with CFPD for dispatch services. Staff is working with VH personnel and Knollwood FD on details.

### ARTICLES / NEWSPAPER CLIPPINGS

April 2014: Multiple news articles on Long Grove explosion and fire incident in Royal Melbourne subdivision.

### Attorney's Report

John Kelly of Ottosen Britz reported on and discussed the following items:

Tax objections were assigned to a judge who wants all local taxing authorities to use their own legal counsel in these matters.

The General Assembly's attention appears to be centered on the extension of the state income tax rates.

Old Business - None

New Business - None

### Bills

A motion to approved bills paid in the amount of \$324,431.07 (check numbers 13734 - 13884) by Bruce Brown, second by Bryan Hogan. Motion carried.

### Executive Session

Motion to discuss personnel matters in Executive Session was made by Frank Wolowic and seconded by Bryan Hogan and approved at 8:25 PM.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

Motion to adjourn Executive Session was made by Frank Wolowic and seconded by Bryan Hogan and approved at 8:55 PM.

Motion was made by Bruce Brown to authorize a 2.0% raise for sworn staff on longevity or scale and a 3.0% raise for exempt staff as recommended by the Chief for personnel in the FY 14-15 budget and a

merit bonus for individual exempt staff members as selected by the Board of Trustees, seconded by Bryan Hogan. Motion carried

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

Adjournment - Motion to adjourn by Bruce Brown, second by Byran Hogan. Motion carried. Meeting was adjourned at 8:57 PM.

Tim Kasper  
Recording Secretary