



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD February 15, 2018

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:54 PM by Trustee Bruce Brown. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith, Deputy Chief Heinz and Ericka Thomas, Attorney. Absent – None Motion carried. Minutes of the January 18, 2018 board meeting were reviewed. Motion to approve by Bruce Brown, second by Bryan Hogan. Motion carried.

Reports:

President – Enjoyed annual review of calls

Secretary – Attended NIAFPD Conference

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Personnel

Bruce Brown performed the Oath of Office Swearing in Ceremony for Firemedics Dan Loeschen, Sam Haras, Kyle Dalton, Tyler Amidei and Brian Maldonado.

After 17 years of service to CFPD as a Metro contract employee, Firemedic Greg Spencer submitted his resignation effective March 1, 2018 to pursue other interests. Our Thanks & Best Wishes to Greg

Recognition / Certifications: Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

Facilities

New door access systems are being installed at the fire stations.



Verizon antenna plan has been submitted to the Village of Mundelein for zoning and is pending.

Grants

The 2017 FEMA Assistance to Firefighter Grant application has been submitted for updated portable and mobile radio equipment.

Staff is working on submitting the 2017 FEMA Fire Prevention & Safety Grant application for lighted display signs at both firehouses. Due March 16.

The District employed the services of a grant writer to review both grant applications.

CFPD is applying for an IL State Fire Marshal Small Equipment Grant for rescue tools.

Apparatus & Equipment

The contract with Pierce for the new engine has been signed and financing is in progress. Staff is meeting with Global Fire Equipment (GFE) Representative on final design and specifications.

One of our ambulances was involved in a crash while enroute to the hospital on 1/20/18. There were no injuries. The driver of the other vehicle was cited for failure to yield to emergency vehicle. The ambulance is out of service pending repairs for 4-6 weeks.

Programs

Ordinances - Staff will be working on revising several ordinances on the Districts books to keep them current and for the Boards approval in the near future. They include:

- EMS/Ambulance Fees
- Hazardous Materials Spiller Pays
- Technical Rescue Fees
- Fire/Accident Service Fees
- Fire Prevention Ordinance

Annual Report -Staff is working on the 2017 Annual Report.

Budget FY 2018–19 - Budget preparation is underway.

Pension Board Trustee Appointment by CFPD Board President –

A motion to re-appoint Deputy Chief Chuck Smith to the Countryside Firefighters' Pension Fund was made by Frank Wolowic, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic and Hogan-Aye

Other Information

Staff is working very hard on preparing documents for reaccreditation that are due by the end of March.

We are meeting to revise the District's strategic plan for your consideration in March. Staff is also preparing an online community survey for feedback.

A special meeting may be needed in March to adopt various documents in light of the re-accreditation process

Correspondence

01/15/2018: Thank you letter from Libertyville FD for response to barn fire.

01/19/2018: Thank you letter from Mundelein FD for response to house fire.

Intergovernmental Relations

Vernon Hills – Melody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / Menards / ALDI

Lake County – No Report

Hawthorn Woods – No Report

Mundelein – Annexation Notice – 29473 N. RT 83 (83 Landscaping) see enclosed notice/map

Long Grove – No Report

Libertyville – No Report

Other – No Report

ARTICLES / NEWSPAPER CLIPPINGS

02/12/2018 : Daily Herald – Clogged dryer vent leads to Vernon Hills fire

02/12/2018 : Pioneer Press – No injuries in Vernon Hills laundry room fire

Attorney's Report

Ericka Thomas of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

The Illinois General Assembly is in session. No news on tax objections.

Old Business – None

New Business – None

Bills

A motion to approve bills paid in the amount of \$169,453.38 (check numbers 18455 - 18528) by Bruce Brown, second by Frank Wolowic. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic and Hogan-Aye

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:34 PM.

Tim Kasper
Recording Secretary