



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD May 18, 2017

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:30 PM by President Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart and Erika Thomas, Attorney. Absent – Deputy Chief Smith and Deputy Chief Heinz. Minutes of the April 20, 2017 board meeting were reviewed. Motion to approve by Bruce Brown, second by Frank Wolowic. Motion carried.

### Reports:

President – No report

Secretary – No report

Treasurer – No report

### Election of Officers

None

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

Frank Wolowic performed the Oath of Office Swearing in Ceremony for Battalion Chief Jim Weber and Lieutenant Mark Skala.

### Facilities

The District has been contacted by Verizon to erect another antenna tower on the Station #1 property. The proposed location is the northeast corner of the lot. UPDATE: We are working with the vendor on first right of refusal with the existing tower lease.



## Grants

Staff has submitted and is awaiting word on the 2016 FEMA Assistance to Firefighter Grant application for Self-Contained Breathing Apparatus (SCBA).

Staff submitted the 2016 FEMA Fire Prevention & Safety Grant for LED monument signs at both firehouses.

The District received \$3,632 from the IL Office of the State Fire Marshal for training reimbursement.

The Department of Commerce and Economic Opportunity Grant for energy saving light fixtures and bulbs at both fire stations has been closed out and payment was received from the state.

## Apparatus & Equipment

The new ambulance has been delivered and put in service on Tuesday.

The 2003 Pierce Engine has major frame rail corrosion, and as a result a certified letter has been sent to V.P. at Pierce with no reply as of date. After Memorial Day one more phone call will be made and if no response is received, Chief Steingart will be making the drive to Appleton, WI to resolve issue.

## Programs

### Budget 2017-18

Motion made to accept the proposed preliminary budget as presented by the Chief by Trustee Hogan, second by Trustee Brown. Motion carried.

Roll Call Vote: Bruce Brown-Aye, Frank Wolowic-Aye, Bryan Hogan-Aye

### Salary and Benefits

Motion made to accept the proposed salary scale with associated increases (2.0% raise for sworn staff on longevity or on scale and a 3.0% raise for exempt staff as recommended by the Chief) by Trustee Wolowic, second by Trustee Bruce Brown. Motion carried.

Roll Call Vote: Bruce Brown-Aye, Frank Wolowic-Aye, Bryan Hogan-Aye

## Technical Support Services Intergovernmental Agreement

Motion made to approve the Intergovernmental Agreement between the Wauconda Fire Protection District and the Countryside for the shared service of a technical support employee (8 hours per week) by Trustee Wolowic, second by Trustee Brown. Motion carried.

Roll Call Vote: Bruce Brown-Aye, Frank Wolowic-Aye, Bryan Hogan-Aye

## Other Information

May 21-27, 2017 is National EMS Week. This year's theme is "EMS Strong-Always in Service".

The Chiefs attended a Vernon Hills Public Officials and Administrators Meeting.

The Lake County 911 dispatch consolidation task force continues to meet and review the study.

Several members attended a seminar at CLC presented by the Insurance Service Organization (ISO) about the new fire service rating schedule.

The Chief attended a visit to the Chicago Behavioral Hospital in Des Plaines with VH trustees and staff to benchmark their operation that is proposed in the Village. With the vernon hills staff

The IL Department of Public Health (IDPH) has recognized several of our members for various years of service as licensed paramedics. (see attached list)

B/C Brian Garrity's retirement walk-out ceremony will be held on Thursday, May 25, 2017 at 3:30 PM at Station #2 followed by a cookout.

## Correspondence

None

## Intergovernmental Relations

Vernon Hills – Melody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / Menards / Psych Hospital / ALDI

Lake County – No Report

Hawthorn Woods – No Report

Mundelein – No Report

Long Grove – No Report

Libertyville – No Report

Other – No Report

## ARTICLES / NEWSPAPER CLIPPINGS

None

Attorney's Report

Erika Thomas of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

No updates on property tax objections. Nothing to report on annexations.

Old Business

None

New Business

None

Bills

A motion to approve bills paid in the amount of \$244,854.44 (check numbers 17631 - 17740) by Bruce Brown, second by Bryan Hogan. Motion carried.

Bruce Brown-Aye, Frank Wolowic-Aye, Bryan Hogan-Aye

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:30 PM.

Lina Diaz  
Recording Secretary