



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD November 17, 2016

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:31 PM by President Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Heinz and Brian O'Connor, Attorney. Absent – Deputy Chief Smith. Minutes of the October 20, 2016 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

### Reports:

President – No report

Secretary – Reported that he completed his 3 hours of Trustee training

Treasurer – No report

### Election of Officers

None

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

Bruce Brown performed the Oath of Office Swearing in Ceremony for Firemedic Matthew Meier, Firemedic Brian Specht, Firefighter Luis Delgadillo and Firefighter Jacob Smith.

Staff and Commissioners are working through the testing process for the next POP group. The group is in the process of going through psychological and medical exams.

CFPD received 54 career applications. The written test is on November 19.

Recognition / Certifications: Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

The District has been contacted by Verizon to erect another antenna tower on the station #1 property.



The proposed location is the northeast corner of the lot. We are waiting for corrected documents from Verizon on the proposed terms.

A motion to authorize the Chief to execute an agreement with Verizon in the best interest of the CFPD pending attorney review was made by Frank Wolowic, second by Bruce Brown. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

### Grants

Staff will be submitting the 2016 FEMA Assistance to Firefighter Grant application for Self-Contained Breathing Apparatus (SCBA).

Staff has submitted the application for a 2015 FEMA Fire Prevention & Safety Grant for new LED display signs at each station. (DENIED)

The Department of Commerce and Economic Opportunity Grant for energy saving light fixtures and bulbs at both fire stations has been approved. Still some outstanding work to done.

The District received a grant for \$300 from the Firefighters Charitable Foundation towards the VHHS graduation life safety kit project

### Apparatus & Equipment

The new ambulance has been ordered with delivery anticipated for the 1st quarter 2017.

The 2003 Pierce Engine has major frame rail corrosion and as a result is out of service. Staff continues to work with Pierce regarding repairs under warranty.

### Dispatch

Vernon Hills PD and other agencies that are provided dispatch services have met to create a Joint Emergency Telephone System Board (JETSB) as part of the state mandated dispatch consolidation process.

A motion to adopt Intergovernmental Agreement #16-I-07 was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

### Insurance Renewals

Workers Compensation: D/C Smith has been working on final costs for the 2017 Workers Comp renewal with ICRMT (1.98% increase).

A motion to authorize the Chief to renew the workers compensation insurance policy in the best interest of the CFPD was made by Frank Wolowic, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Property & Liability Insurance: D/C Smith has been working on proposals for final costs for the 2017 property and liability insurance renewal with ICRMT.

A motion to authorize the Chief to renew the property & liability insurance policy in the best interest of the CFPD was made by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

#### Other Information

The Lake County Fire Chiefs Annual Holiday Party will be held on December 7 at 6PM at the Fox Lake FD Hall.

Please join us for the CFPD annual Thanksgiving Lunch: November 22 11:30 – 1:30 at Station #2.

The levy will be prepared by staff and the attorney for adoption at the December meeting.

The 2015-16 audit will be presented at the December meeting by the auditor.

#### Correspondence

None

#### Intergovernmental Relations

Vernon Hills – Melody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / Menards / Psych Hospital  
Lake County – No Report  
Hawthorn Woods – No Report  
Mundelein – No Report  
Long Grove – No Report  
Libertyville – No Report  
Other – No Report

#### ARTICLES / NEWSPAPER CLIPPINGS

11/11/2016: Daily Herald - Countryside firefighters shop for Thanksgiving dinner for needy families

#### Attorney's Report

Brian O'Connor of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

No updates on tax objections.

Advised on preparation of the tax levy.

Motion to direct the Chief to prepare the tax levy for the December meeting not to exceed \$9,447,353.00, an increase of 1.049% was made by Brian Hogan, second by Bruce Brown. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Old Business – None

New Business – None

Bills

A motion to approve bills paid in the amount of \$277,752.51 (check numbers 16960 - 17066) by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:30 PM.

Ed Heinz  
Recording Secretary