



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD August 18, 2016

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:32 PM by President Frank Wolowic. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith, Deputy Chief Heinz and John Kelly, Attorney. Minutes of the July 21, 2016 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

### Reports:

President – Enjoyed the Lake County Honor Flight

Secretary – Congratulations on participating in the Lake County Honor Flight

Treasurer – No report

### Election of Officers

None

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

### Personnel

Staff has started the recruiting process for the next POP group.

The District will start planning and setting dates for career firefighter testing after Labor Day.

Recognition / Certifications: Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

The District has been contacted by Verizon to erect another antenna tower on the station # property. The proposed location is the northeast corner of the lot. If the Board agrees in concept, staff will work Verizon on the agreement.



## Grants

Staff has submitted the application for a 2015 FEMA Assistance to Firefighter Grant for powered cot lifts. We were notified that we were denied for this grant.

Staff has submitted the application for a 2015 FEMA Fire Prevention & Safety Grant for new LED display signs at each station.

The District applied for a Department of Commerce and Economic Opportunity Grant for energy saving light fixtures and bulbs at both fire stations. It is valued at approximately \$25,000.

The District received a \$2,500 grant from the Wal-Mart Foundation for fire safety education. It is earmarked for the Vernon Hills High School graduation fire/life safety kits.

## Apparatus & Equipment

The new ambulance has been ordered with delivery anticipated for the 1st quarter 2017.

The 2003 Pierce Engine has major frame rail corrosion and as a result is out of service. Staff continues to work with Pierce regarding repairs under warranty.

## Programs

### Dispatch

We attended a meeting with Vernon Hills PD and other agencies that are provided dispatch services to plan for creating a Joint Emergency Telephone System Board (JETSBS). A resolution and Intergovernmental agreement are being authored and will be presented to the Board in the near future. This is part of the state mandated dispatch consolidation process.

### Metro Revenue Sharing

Staff continues to work on the revenue sharing model with Metro that is inclusive of ambulance billing, Metro personnel and the ambulance fleet.

### Countryside & Mundelein ARA Ambulance Billing

We are working with Mundelein Fire Department to better align the Villages and the Districts ambulance billing practice with Medicare/Medicaid rules, especially as IMPACT gets implemented. A resolution is being drafted to bill each other's patients at the resident rates and reconcile the revenue differences annually.

### Other Information

It was my distinct pleasure to attend President Wolowic's Honor Flight Welcome Home Ceremony in North Chicago. Several other CFPD members also attended. It was a very moving event. We are very proud of Frank and salute him and all the Veterans that have made many sacrifices to serve our country so we can enjoy our freedoms.

I have provided a copy of a news article related to shared fire chief services.

CFPD members attended the Sam's Club Grand Re-Opening event. Tony Rodkey and I were presented with the Walmart Foundation grant check at this event.

CFPD Firemedics will provide EMS stand-by service at the Vernon Hills Ribfest.

### Correspondence

7/22/2016: Thank you letter from Waukegan FD for mutual aid response to high angle rescue at Waukegan Coal Plant

### Intergovernmental Relations

Vernon Hills – Melody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / Menards  
Lake County – No Report  
Hawthorn Woods – No Report  
Mundelein – No Report  
Long Grove – No Report  
Libertyville – No Report  
Other – No Report

### ARTICLES / NEWSPAPER CLIPPINGS

7/20/16: Lake County News-Sun - Firefighters free two men stuck in Waukegan coal-plant elevator  
7/28/16: Lake County News-Sun - Propane tanks explode during seven-alarm fire in Gurnee

### Attorney's Report

John Kelly of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

The Illinois General Assembly is out of session. No updates on tax objections.

Old Business – None

New Business – None

Bills

A motion to approve bills paid in the amount of \$157,399.76 (check numbers 16660 - 16762) by Bruce Brown, second by Frank Wolowic. Motion carried.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-Aye.

Executive Session – Motion to discuss personnel matters in Executive Session was made by Frank Wolowic and seconded by Bryan Hogan and approved at 8:03 PM.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

Motion to adjourn Executive Session was made by Bruce Brown and seconded by Bryan Hogan and approved at 8:20 PM.

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:22 PM.

Tim Kasper  
Recording Secretary