



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD May 16, 2013

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:34 PM by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Grant, Division Chief Smith and John Kelly, attorney. Absent – None. Minutes of the April 18th board meeting were reviewed. Motion to approve by Bruce Brown, seconded by Bryan Hogan and approved.

Reports:

President – No report

Secretary – No report

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed.

Executive Session

Motion to discuss personnel matters in Executive Session was made by Bruce Brown and seconded by Bryan Hogan and approved at 7:41 PM.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

Motion to adjourn Executive Session was made by Bruce Brown and seconded by Bryan Hogan at 8:00 PM.

Motion to approve the appointment of Chuck Smith to Deputy Chief effective June 1, 2013 was made by Bruce Brown, seconded by Bryan Hogan and approved.

Roll Call Vote: Brown-Aye, Wolowic-Aye and Hogan-aye

The Board of Trustees has authorized a 2.0% raise for sworn staff on longevity or scale and a 3.0% raise for exempt staff as recommended by the Chief for personnel in the FY 13-14 budget.

The Board of Trustees has authorized the new Paid Time Off policy as recommended by the Chief for the revised Employee handbook effective June 1, 2013.



Personnel

Recognition / Certifications: Div. Chief DeRose has provided a list of the month's certifications and recognitions for the membership.

Facilities

Fire Stations - Staff is waiting for information on a grant for LED lighting at both fire stations.

Station #2 has some parking lot erosion issues. Vernon Hills Public Works is assisting us in the repair.

Station #3 Property: We have been issued a permit by the Village of Long Grove to repair the drain tile. Staff will be working with Lake County Storm Water Management for grants to offset the cost. We also will explore an agreement with the farmer planting and mowing hay on the property.

Equipment

Grants - We are waiting to hear the status of our 2012 FEMA AFG for new self-contained breathing apparatus and a thermal imaging camera.

Apparatus

Two Ford F-150 4x4 crew cab pick-up trucks will be delivered during the week of May 20, 2013 from Napleton Ford in Libertyville (\$29,000 each).

Programs

Budget – The 2013-14 budget process is underway. A final budget is being prepared for adoption at the June Meeting.

Ambulance Transports – Lina Diaz has taken pride or ownership in the entire ambulance billing and collection process and has established a new record for payments collected. This has been a true team effort backed by Electronic Patient Records, the duty crew and the diligence of the dispatch staff.

IMRF - IMRF performed a compliance review of the District. It was noted that our reporting is efficient and accurate.

Investments - Our account representative from Morgan Stanley that managed the investment accounts for the insurance fund, corporate and ambulance reserve funds has moved to Oppenheimer. The Finance Director would like to explore moving the funds and to continue a trusted relationship.

Other Information

Accreditation – The site review team has been assigned and is reviewing documents and providing feedback. The site visit is scheduled for May 19 – 23. Dinner with the group will be Sunday, May 19; Opening meeting May 20 in the AM and the closing meeting on May 23 in the AM. The Board is requested to attend.

D/C Grant was a member of an accreditation peer assessor team that evaluated Central Jackson County FPD, MO.

The PGA BMW Championship is being held at Conway Farms Golf Club in Lake Forest the week of September 9th. Area fire departments have been requested to support command and emergency medical services. Planning meetings are being held regularly.

The Illinois Fire Chiefs Educational & Research Foundation has awarded four CFPD personnel scholarships as follows:

Brian Ondrako	\$1200
Tony Rodkey	\$ 500
Joel Severin	\$ 500
Chuck Smith	\$1000

Correspondence

None

Intergovernmental Relations

Vernon Hills – No Report
Lake County – No Report
Hawthorn Woods – No Report
Mundelein – No Report
Long Grove – Permit for Station #3 drain tile repair
Libertyville – No Report
Lincolnshire-Riverwoods – No Report
Grayslake – No Report
Other – No Report

ARTICLES / NEWSPAPER CLIPPINGS

04/10/13: Daily Herald – Fire truck bookshelf to help hearing impaired students.
04/17/13: Daily Herald – Lightening likely cause in multiple Lake County fires
04/17/13: Pioneer Press – House struck by lightning
05/03/13: Vernon Hills Review – Firefighters, SEDOL students unite in fire truck project
05/09/13: Vernon Hills Review – Special bookshelves built by special kids

Attorney's Report

John Kelly of Ottosen Britz reported on and discussed the following items:

No news to report on the tax rate objections but the firm is working with the State's Attorney.

The ICC and Speaker Madigan are on board with the 911 surcharge legislation which is currently resides in the General Assembly.

The Downstate Fire and Police Pensions are not targeted in proposed legislation brought forward by Senate President Cullerton or General Assembly Speaker Madigan.

Old Business - None

New Business - None

Bills

A motion to approved bills paid in the amount of \$300,011.40 (check numbers 12320 - 12493) by Bruce Brown, second by Bryan Hogan. Motion carried.

Adjournment - Motion to adjourn by Bruce Brown, second by Byran Hogan. Motion carried. Meeting was adjourned at 8:48 PM.

Tim Kasper
Recording Secretary