



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

Phone 847.367.5511 • Fax 847.367.5521

[www.countrysidefire.com](http://www.countrysidefire.com)

Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT September 21, 2023

### BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, September 21, 2023 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 6:44 p.m.

### ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Chuck Smith, Deputy Chief Ed Heinz, Deputy Chief Ron Echtenacher, John Kelly, Attorney

### PLEDGE OF ALLEGIANCE

**APPROVAL OF MEETING MINUTES:** The board reviewed the August 17, 2023 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the August 17, 2023 meeting minutes as written. Motion carried by voice vote.

### PRESIDENT REPORT

### SECRETARY REPORT

### TREASURER REPORT

### CHIEF REPORT:

Department reports

Incident and Response report

Bureau report

Construction update

Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail.

Personnel



- All positions are filled and healthy

#### Recognition/Certifications

- Division Chief Ogurek has provided a list of the month's certifications and recognitions for the membership.

#### Facilities

- FGM Architects – No update on remodel
- Station parking lots have been scheduled
- Working on specifications for new sign for Station 1

#### Grants

- AFG grant submitted for new SCBA compressor for station 2 – no response yet

#### Apparatus & Equipment

#### Programs

- Accreditation update and plaque presentation
- MIH – Mobile Integrated Health – Wauconda, Round Lake, Antioch, Libertyville, Mundelein, Countryside – IGA on hold

#### Other Information

- Local Government Efficiency Committee – September 2023, November 2023 and February 2024

#### Correspondence/Communications/Exhibits

- None

#### Intergovernmental relations

Vernon Hills – Structure fire on Dearborn

Lake County

Hawthorn Woods – Dry hydrants

Mundelein

Long Grove – Fire Prevention Bureau services being explored

Libertyville

Other Agencies (ARA's) – update on IDOT land behind Station 1

#### Retirements and Service Recognitions

- None

#### Articles/Newspaper Clippings

- None

**ATTORNEY'S REPORT:** John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. discussed the following: update on legislative issues.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Trustee Brown and seconded by Trustee Davenport to waive the bidding requirements process for the signage at Station 1 to ensure consistency with the Station 2 sign. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Davenport to award the quote from Parvin-Clauss Sign Company for the construction of the sign at Station 1 for \$56,898, exclusive of electrical work. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**EXECUTIVE SESSION:**

In accordance with 5 ILCS 120/2(c)(1), a motion was made by Trustee Brown and seconded by Trustee Kiriazes to discuss personnel matters in Executive Session at 7:18 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

Motion was made by Trustee Brown and seconded by Trustee Kiriazes to adjourn the Executive Session at 7:24 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**PUBLIC COMMENT:** None

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$298,130.72. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**ADJOURNMENT:** A motion was made by Trustee Brown seconded by Trustee Kiriazes to adjourn the meeting at 7:27 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*