



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

Phone 847.367.5511 • Fax 847.367.5521

[www.countrysidefire.com](http://www.countrysidefire.com)

Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

October 19, 2023

### BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, October 19, 2023 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 6:30 p.m.

### ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Deputy Chief Ron Echtenacher, John Kelly, Attorney

### PLEDGE OF ALLEGIANCE

**APPROVAL OF MEETING MINUTES:** The board reviewed the September 21, 2023 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the September 21, 2023 meeting minutes as written. Motion carried by voice vote.

### PRESIDENT REPORT

### SECRETARY REPORT

### TREASURER REPORT

### CHIEF REPORT:

Department reports

Incident and Response report

Bureau report

Construction update

### Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. Also discussed the insurance renewals with AssuredPartners, the GEMT rate for 2024 and the pension board's recommended contribution.



### Personnel

- One FF at Paramedic School at Northwestern LFH and one FM at Fire Academy at NIPSTA

### Recognition/Certifications

- Division Chief Ogurek has provided a list of the month's certifications and recognitions for the membership.

### Facilities

- FGM Architects – No update on remodel
- Station 1 parking lot repairs and sealcoating complete
- New sign for Station 1 – in permitting process with the Village of Mundelein
- Sunday, 11/5 10am – station walkthroughs and asset evaluation with Trustees

### Grants

- AFG grant submitted for new SCBA compressor for station 2 – denied

### Apparatus & Equipment

- Currently on order: 2024 Pierce Enforcer Engine, 2025 Pierce Enforcer/Ascendant Ladder Tower, 2025 AEV Ford F-550 Ambulance, 2023 Chevy Tahoe, 2024 Dodge Ram
- Water Rescue Trailers plans being worked on
- Request for Bid has been submitted for Station 1 SCBA compressor
- Request to declare surplus: (2) Cutter's Edge Chainsaws and (2) Cutter's Edge Rotary Rescue Saws (circa. 2004), residual value of all 4 saws is less than \$500 – to be donated to Cairo Auxiliary Fire Department

### Programs

- GEMT Cost Report for FY 2022-23 and Ambulance Billing Rate for 2024: \$2,717 per transport (increased from \$2,690 in 2023)
- AssuredPartners has provided the renewal rate for Property, Casualty, Liability and Worker's Compensation insurance
- Corrigan insurance is working on medical/dental/vision benefit renewals

### Other Information

- Foreign Fire Tax received from IML in the amount of \$68,319, we are in contact with them to audit again as it is approximately \$11K less than last year's amount
- Looking to fill the Fire Commissioner vacancy

### Correspondence/Communications/Exhibits

- None

### Intergovernmental relations

Vernon Hills  
Lake County  
Hawthorn Woods  
Mundelein

Long Grove – Draft IGA to contract with the Long Grove FPD for Fire Prevention Services, need Board approval to hire an additional civilian ½ FTE to assist with increased FPB workload  
Libertyville

Other Agencies (ARA’s) – Station 1 land meetings ongoing

Retirements and Service Recognitions

- Mike Raasch, Joe Schramm & Jeff Their all celebrated 20 years of service
- Mark Skala reached 25 years of service

Articles/Newspaper Clippings

- None

**ATTORNEY’S REPORT:** John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. discussed the following: update on legislative issues.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Trustee Brown and seconded by Trustee Davenport to approve to renew PC&L and Worker’s Compensation insurance policies as presented by Dan Barnett of AssuredPartners.

Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to approve the 2024 Illinois Healthcare and Family Services Ground Emergency Transport Cost Report Calculation of Countryside Fire Protection District Medical Transportation Services, effective January 1, 2024. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Davenport to approve the Countryside Firefighters Pension Fund Municipal Compliance Report and Levy Request. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to declare (2) Cutters Edge Chainsaws and (2) Cutters Edge Rotary Rescue Saws as surplus to be disposed of by the Fire Chief in the best interest of the District. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Davenport to approve hiring an additional civilian fire inspector – ½ FTE. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**EXECUTIVE SESSION:** None

**PUBLIC COMMENT:** None

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$297,337. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**ADJOURNMENT:** A motion was made by Trustee Brown seconded by Trustee Kiriazes to adjourn the meeting at 7:03 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*