



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

November 16, 2023

### BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, November 16, 2023 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 6:31 p.m.

### ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Chuck Smith, Deputy Chief Ed Heinz, Deputy Chief Ron Echtenacher, John Kelly, Attorney

### PLEDGE OF ALLEGIANCE

**APPROVAL OF MEETING MINUTES:** The board reviewed the October 19, 2023 meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the October 19, 2023 meeting minutes as written. Motion carried by voice vote.

### PRESIDENT REPORT

### SECRETARY REPORT

### TREASURER REPORT

### CHIEF REPORT:

Department reports

Incident and Response report

Bureau report

Construction update

### Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. Mr. Frank Costabile was in attendance to discuss the audit report. The draft levy request was also presented and discussed.



### Personnel

- Open part-time civilian fire inspector position

### Recognition/Certifications

- Division Chief Ogurek has provided a list of the month's certifications and recognitions for the membership.

### Facilities

- New sign for Station 1 – in permitting process, variance being worked on with Village of Mundelein

### Grants

- No report

### Apparatus & Equipment

- Currently on order: 2024 Pierce Enforcer Engine, 2025 Pierce Enforcer/Ascendant Ladder Tower, 2025 AEV Ford F-550 Ambulance, 2023 Chevy Tahoe, 2024 Dodge Ram
- Water Rescue Trailers plans being worked on
- Received one bid response from Air One for Station 1 Air Compressor
- 2023 Dodge Ram "4106" in service

### Programs

- Corrigan Financial has provided the BCBS health/dental/life renewal for 2024

### Other Information

- Looking to fill the Fire Commissioner vacancy
- Consolidated Dispatch Center update
- Telecommunicator Stay Agreements

### Correspondence/Communications/Exhibits

- None

### Intergovernmental relations

Vernon Hills

Lake County

Hawthorn Woods

Mundelein

Long Grove – Final IGA with Long Grove FPD for Fire Prevention Services

Libertyville

Other Agencies (ARA's) – Station 1 land meetings ongoing

### Retirements and Service Recognitions

- Great Employee Appreciation Dinner turnout

Articles/Newspaper Clippings

- None

**ATTORNEY’S REPORT:** John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. discussed the following: update on legislative issues.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve IGA 23-I-04 outlining Fire Prevention Services Agreement between CFPD and LGFPD. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Davenport and seconded by Trustee Kiriazes to approve the Health and Dental Benefits package proposal from Corrigan Financial Group. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the bid received by Air One for the new Station 1 Air Compressor. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**EXECUTIVE SESSION:**

In accordance with 5 ILCS 120/2(c)(1), a motion was made by Trustee Brown and seconded by Trustee Kiriazes to discuss personnel matters in Executive Session at 7:27 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

Motion was made by Trustee Davenport and seconded by Trustee Kiriazes to adjourn the Executive Session at 7:35 PM. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**PUBLIC COMMENT:** None

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$414,821.76. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**ADJOURNMENT:** A motion was made by Trustee Brown seconded by Trustee Kiriazes to adjourn the meeting at 7:37 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*