



# COUNTRYSIDE FIRE PROTECTION DISTRICT

600 N. Deerpath Drive • Vernon Hills • Illinois • 60061

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Chuck Smith, Chief

Bruce A. Brown, President

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DISTRICT

March 14, 2024

### BOARD OF TRUSTEES MEETING

A meeting of the Countryside Fire Protection District Board of Trustees was held on Thursday, March 14, 2024 at 6:30 pm at the Countryside Fire Protection District located at 600 N. Deerpath Drive, Vernon Hills, Illinois 60061, pursuant to notice.

**CALL TO ORDER:** Trustee Brown called the meeting to order at 6:30 p.m.

### ROLL CALL:

PRESENT: Trustees Bruce Brown, Mike Davenport and Joe Kiriazes

ABSENT: None

ALSO PRESENT: Fire Chief Smith, Deputy Chief Heinz, Deputy Chief Echtenacher, John Kelly, Attorney

### PLEDGE OF ALLEGIANCE

**APPROVAL OF MEETING MINUTES:** The board reviewed the February 15, 2024 Board of Trustee meeting minutes. A motion was made by Trustee Kiriazes and seconded by Trustee Davenport to approve the February 15, 2024 meeting minutes as written. Motion carried by voice vote.

### PRESIDENT REPORT

### SECRETARY REPORT

### TREASURER REPORT

### CHIEF REPORT:

#### Department reports

Incident and Response report

Bureau report

Construction update

#### Finance report

The Board reviewed the Statement of Receipts and Disbursements along with the Accounts Payable detail. Finance Director discussed the audit proposals received.

#### Personnel

- FF/EMT-B resigned, hiring process to fill the vacancy has begun



- Reservist Firemedic called to active duty – likely 8 weeks
- Board appointment to the Pension Board

#### Recognition/Certifications

- Division Chief Ogurek has provided a list of the month’s certifications and recognitions for the membership.

#### Facilities

- Station alerting upgrades and design in progress, update on cost based on revised labor costs

#### Grants

- No report

#### Apparatus

- Currently on order: 2024 Pierce Enforcer Engine, 2025 Pierce Enforcer/Ascendant Ladder Tower, 2025 AEV Ford F-550 Ambulance, 2024 Dodge Ram
- Water Rescue Trailer plans in progress
- New Engine request by April

#### Programs

- Program Appraisals and Annual Report
- Compensation packages and preliminary budget planned for April presentation

#### Other Information

- Consolidated Dispatch Center update

#### Correspondence/Communications/Exhibits

- Thank you from Buffalo Grove FD for response to structure fires

#### Intergovernmental relations

Vernon Hills – no update

Lake County – no update

Hawthorn Woods – no update

Mundelein – no update

Long Grove – no update

Libertyville – no update

Other Agencies (ARA’s) – Station 1 land meetings ongoing

#### Retirements and Service Recognitions

- A/C Ken Umbdenstock passing

#### Articles/Newspaper Clippings

- Daily Herald – Fire damages garage
- Daily Herald – Fire displaces two families
- Daily Herald – Kayaker dies after falling into lake
- Daily Herald – Regional public safety facility
- Lake County New Sun – Sheriff’s Office bailing

**ATTORNEY'S REPORT:** John Kelly of Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. provided his report: Mr. Kelly provided a legislative update and made the board aware of a few property tax complaints seeking reductions.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Trustee Brown and seconded by Trustee Davenport to approve the selection of Lauterbach & Amen as the financial auditors for the district for fiscal year 2023-24 through fiscal year 2025-26 based on proposals received. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

A motion was made by Trustee Brown and seconded by Trustee Kiriazes to approve the re-appointment of Fire Chief Chuck Smith to the Countryside Firefighters' Pension Board for the three year term beginning April 2024. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**PUBLIC COMMENT**

**APPROVAL OF THE BILLS:** The bills were presented to the board. A motion was made by Trustee Brown and seconded by Trustee Davenport to ratify bills paid in the amount of \$272,640. Motion carried unanimously by roll call vote.

AYES: Trustees Brown, Davenport and Kiriazes

NAYS: None

ABSENT: None

**ADJOURNMENT:** A motion was made by Trustee Kiriazes seconded by Trustee Davenport to adjourn the meeting at 7:06 p.m. Motion carried unanimously by voice call vote.

*Minutes prepared by Lisa Clausen, Finance Director, Countryside Fire Protection District*