



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST.

HELD December 15, 2011

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:35 PM by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart and John Kelly, attorney. Minutes of the November 17th meeting were reviewed. Motion to approve by Bruce Brown, seconded by Bryan Hogan. Motion carried.

Reports:

President – Merry Christmas and Happy New Year

Secretary – Merry Christmas and Happy New Year

Treasurer – No report

Election of Officers

None

Chief's Report

The regular monthly reports on Bureau activity, training certifications and monthly revenue were reviewed.

Personnel

The Board of Fire Commissioners has finalized the Lieutenants and Battalion Chiefs eligibility lists.

Recognition / Certifications: Div. Chief Wodrich has provided a list of the month's certifications and recognitions for the membership.

Facilities

The training room at station #2 has been updated with new electronics, a podium and fresh paint.

Equipment

Grants – Pending grant for Regional FEMA AFG for video teleconferencing system - \$684,000.

Apparatus - New pumper-squad is in progress. The chassis was inspected and has been delivered to Rosenbauer in Sioux Falls, SD for the body build. Delivery is expected in the 2nd quarter of 2012.

The new ambulance has been ordered from Horton.



CFPD, Wauconda and Long Grove Fire Districts are finalizing the build of the old Wauconda ambulance chassis into a hose tender. Chief Steingart is requesting the Board declare the 1976 Peterbuilt / Pierce Hose Tender as surplus and for permission to dispose of them in the best interest of the District. Motion by Bruce Brown, second by Bryan Hogan. Motion carried.

Programs

Levy - The draft levy ordinance and truth in taxation notices will be provided by the attorney. The truth in taxation hearing is scheduled for 12/23/2011 at 8:00 AM. The Board will need to adopt the Levy Ordinance.

Audit - Frank Costabile, CPA of Costabile & Steffens presented an overview of the audit. Frank Costabile and the Chief complimented Finance Director Tim Kasper on his excellent work for the audit and in managing the Districts finances. The Chief also praised staff with budgetary responsibility for their part in achieving sound fiscal results. Motion made by Bryan Hogan to accept the Fiscal Year 2010-11 Financial Statement Audit, second by Bruce Brown and approved.

2012 Meeting Schedule - Proposed meeting dates for the calendar 2012 are enclosed for you adoption. Motion made by Frank Wolowic to accept the 2012 Meeting Schedule, second by Bryan Hogan and approved.

Other Information

We will be meeting with Andres Billing Services regarding ambulance billing collection rates and fees. A review of the ambulance billing ordinance will be prepared for the January 2012 Board Meeting.

CFPD had an ambulance site inspection from Medicare (contracted consultant). This is because we are an ambulance service provider.

Advocate Condell Medical Center will be funding the backbone for an electronic patient care reporting system. CFPD's portion to use the system will be twelve to fifteen thousand dollars for rugged tablet computers for each ambulance. We are exploring alternative funding sources for this project.

Correspondence

11/16/2011: Thank you letter from Hollister for donation of firefighter for a day certificate for United Way fund raiser.

11/18/2011: Thank you letter from Mundelein Fire Department for response to downtown structure fire.

Intergovernmental Relations

Vernon Hills - Dispatching for other agencies is a work in progress; meetings continue.

Lake County – No Report

Hawthorn Woods – No Report

Mundelein – No Report

Long Grove – No Report

Libertyville – Work has started on drafting the intergovernmental agreement for dispatch services.

Other – No Report

ARTICLES / NEWSPAPER CLIPPINGS

11/24/2011: Pioneer Local – Dispatching merger moves closer to reality

12/01/2011: Vernon Hills Review – Dispatchers concerned over outsourcing plan

Attorney's Report

John Kelly of Ottosen Britz reported on and discussed the following items:

- The deadline for tax objections has passed.
- The proposed PTELL legislation from Representative Franks was soundly defeated in the fall veto session but may return in January 2012.
- The Illinois General Assembly will return to session in January 2012.

Old Business - None

New Business - None

Bills

A motion to approved bills paid in the amount of \$704,276.89 (check numbers 10521-10631) by Bryan Hogan, second by Bruce Brown. Motion carried.

Adjournment - Motion to adjourn by Frank Wolowic, second by Bruce Brown. Motion carried. Meeting was adjourned at 8:14 PM.

Tim Kasper
Recording Secretary