



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST.

HELD July 15, 2010

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:36 PM by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart and John Kelly, attorney. Minutes of the June 24th meeting were reviewed, motion to approve, by Bryan Hogan, seconded by Bruce Brown and approved

### Reports:

President – No report  
Secretary – No report  
Treasurer – No report

Election of Officers- Motion was made to unanimously nominate current officers (Frank Wolowic, President, Bruce Brown, Secretary and Bryan Hogan, Treasurer) to current officers was made by Bryan Hogan and seconded by Bruce Brown and approved.

**Chief's Report** - The regular monthly reports on Bureau activity, training certifications and monthly revenue and expenses were reviewed.

### Personnel

Career testing – Final Eligibility list is posted.

Paramedic graduates: six CFPD members graduated from the Condell Paramedic class.

POP Recruits – 11 have completed the psychological exam and are scheduled for medical exams. They are scheduled to start on July 26, 2010.

Recognition / Certifications: Div. Chief Wodrich has provided a list of the month's certifications and recognitions for the membership.

### Facilities

We are waiting to close with Unison on the Clearwire contract. This is delayed due to a conflict with the T-Mobile lease space.

### Equipment

#### Grants Pending

'09 Assistance to Firefighters Grant – Radio Communications Equipment has been **AWARDED!**

Total Grant \$ 234,196 (Federal share \$210,777; CFPD share \$ 23,419)



Three Requests for Proposals (RFP's) have been returned. One vendor declined to bid; one stated they did not have time to bid. Communications Direct responded with a bid to our RFP for \$225,835.79

Motion to award the radio contract to Communications Direct in the amount not to exceed \$225,835.79 was made by Frank Wolowic, seconded by Bryan Hogan and approved.

Roll Call Vote – Brown-Aye, Wolowic-Aye, and Hogan-Aye

## **Vehicles**

The new ambulance may be delivered in August, 2010.

The new tanker has been delivered.

The interface engine is on track for a late August or early September delivery.

The spare ambulance has a potential buyer. Motion to declare the 1998 International/Excellance Ambulance, VIN# 1HTSLAAM4WH557062 as surplus equipment was made by Frank Wolowic, seconded by Bruce Brown and approved.

## **Programs**

### **Budget**

There will be a brief special meeting for the budget hearing and approve the budget and appropriations ordinance on July 22nd at 8:00 AM.

### **Insurance Services Office (ISO) Review**

Staff continues to prepare for the 9/27/2010 ISO review.

A rural water / tanker evaluation was held with 9 other fire departments on 7/10 in the presence of the ISO representative. The drill will be repeated on 7/24 for tankers in the north / west areas of the county.

### **Dispatch**

The Village of Vernon Hills has adopted the dispatch intergovernmental agreement at the committee of the whole. Final approval will before the Board on 7/20.

### **Policy**

The Employee handbook has been updated after review by the attorney and our insurance carrier. A summary of the changes is enclosed in packet. Motion to approve the changes to the employee handbook was made by Bryan Hogan, seconded by Bruce Brown and approved.

### **Other Information**

We conducted a neighborhood forum in the Hawthorn Club about the Richmond Place fire. A presentation was made on the fire response, actions and cause as well as fire safety information.

### **Correspondence**

07/06/2010: Thank you letter from Vernon Hills for assisting with 4th of July celebration.

07/12/2010: Thank you e-mail from West Oak resident for service.

## **Intergovernmental Relations**

**Vernon Hills** – We continue to discuss and plan the joint dispatching VHPD.

**Lake County** – No Report

**Hawthorn Woods** – No Report

**Mundelein** – No Report

**Long Grove** – No Report

**Libertyville** – No Report.

## **Articles**

N/A

**Attorney's Report** – John Kelly reported that the General Assembly is in recess and all is quiet on the legislative front.

**Old Business - None**

**New Business – None**

**Remarks from the Floor - None**

## **Bills**

A motion to approved bills paid in the amount of \$210,837.80 (check numbers 6651-6716) by Frank Wolowic, seconded by Bruce Brown and approved.

Adjournment - Motion to adjourn by Frank Wolowic, seconded by Bruce Brown and approved. Meeting was adjourned at 8:22 PM.

Tim Kasper  
Recording Secretary