



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST.

HELD May 20, 2010

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 8:00 PM by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart and John Kelly, attorney. Minutes of the April 15th meeting were reviewed, motion to approve, by Bryan Hogan, seconded by Bruce Brown Hogan and approved

Reports:

President – The 2009 annual report was thorough and complete

Secretary – No report

Treasurer – No report

Election of Officers- N/A

Chief's Report - The regular monthly reports on Bureau activity, training certifications and monthly revenue and expenses were reviewed.

Personnel

Career testing – written exam completed on May 14, 2010. The Commissioners will interview the top 25 candidates next week.

We are planning a paid-on-premise training class in July. Applications are being taken until June 4.

Lt. Ron Echtenacher received a \$1000 scholarship from the Illinois Fire Chiefs for the SIU fire service management program.

The Chief has requested a short executive session regarding personnel as it relates to annual salary and benefit review, staffing, and the Metro contract.

Recognition / Certifications: Div. Chief Wodrich has provided a list of the month's certifications and recognitions for the membership. The Illinois Department of Public Health presented service awards to several CFPD Firemedics.

Facilities

We are waiting to close with Unison on the Sprint / Clearwire contract.

Equipment

Grants Pending

'09 Assistance to Firefighters Grant – Radio Communications Equipment has been **AWARDED!**

Total Grant \$ 234,196 (Federal share \$210,777; CFPD share \$ 23,419)

Motion to approve a Sole Source bid for radio equipment, based on the required technology, as outlined in the grant request to Communications Direct / Motorola in the amount not to exceed \$234,196. Was made by Bryan Hogan, seconded by Bruce Brown and approved.



Roll Call Vote – Brown-Aye, Wolowic-Aye, and Hogan-Aye

'10 Assistance to Firefighters Grant – we are in the processing of submitting a grant request for incident command training, hardware and software.

We have received our 2009 training reimbursement from the Illinois State Fire Marshal in the amount of \$2,142.13.

Vehicles

The new ambulance is ordered and on track to be delivered in June, 2010.

The new tanker is due to be delivered on or around July 17, 2010.

The interface engine is on track for a late summer delivery.

Programs

Budget

Staff has completed a preliminary, balanced budget for your review and approval. We will work to finalize and format the budget for publication and place a copy on file for 30 days. I recommend changing the June board meeting to the 24th to meet the 30 day requirement, hold the public hearing and approve the budget and appropriations ordinance. From the Chief, a high five to Tim Kasper and the entire team for their efforts on a sustainable budget.

Motion to adopt the preliminary 2010-2011 budget was made Bryan Hogan, seconded by Bruce Brown and approved.

Roll Call Vote – Brown-Aye, Wolowic-Aye, and Hogan-Aye

Insurance Services Office (ISO) Review

Staff has met with all of the water agencies and we will be scheduling dispatch agencies to gather data for the 9/27/2010 ISO review.

Training

The District is working with the Village of Lake Bluff to use their fire training facility for live burn exercises. Lake Bluff requires us to enter in to an intergovernmental agreement. The Board has given the Chief permission to sign an intergovernmental agreement with the Village of Lake Bluff.

Other Information

The Chief attended two IDOT Community Advisory Board meetings for the improvement of Rt. 60/83 from Ivanhoe through Mundelein.

The West Shoreland subdivision has proposed closing Martin Drive at Route 83. We are evaluating the impact this might have on emergency services.

The Public Education Division participated in Baskin Robins 31¢ scoop night at local stores to raise money for the National Fallen Firefighters Foundation. Locally we also raised over \$300 in donations for

CFPD programs.

CFPD participated in a mass casualty drill at North Pointe Marina in Winthrop Harbor.

The pre-prom crash re-enactment / DUI awareness assembly was held at Vernon Hills High School (CFPD, VHPD and Libertyville FD)

Correspondence

05/03/2010: Thank you letter from Countryside Lake resident for emergency medical service.

Intergovernmental Relations

Vernon Hills – We continue to discuss and plan the joint dispatching VHPD.

Lake County – No Report

Hawthorn Woods – No Report

Mundelein – No Report

Long Grove – No Report

Libertyville – No Report.

Articles

5/4/2010 – Daily Herald: Apartment Fire

5/15/2010 – Daily Herald: Vernon Hills to honor vets

Attorney's Report – John Kelly reported that the legislature is currently out of session but still needs to pass an operating budget.

Old Business - None

New Business – None

Remarks from the Floor - None.

Motion made by Frank Wolowic and seconded by Bruce Brown to start a closed executive session at 8:45 PM. A roll call vote was taken; Brown-aye, Wolowic-aye and Hogan-aye.

Motion made by Frank Wolowic and seconded by Bruce Brown to adjourn a closed executive session at 9:15 PM. A voice vote was taken; Brown-aye, Wolowic-aye and Hogan-aye.

Motion to adopt the salary and staffing package as proposed by the Chief was made by Frank Wolowic and seconded by Bruce Brown and approved.

Bills

A motion to approved bills paid in the amount of \$251,749.97 (check numbers 6391-6523) by Bruce Brown, seconded by Bryan Hogan and approved.

Adjournment - Motion to adjourn by Bruce Brown, seconded by Bryan Hogan and approved. Meeting was adjourned at 9:16 PM.

Tim Kasper
Recording Secretary