



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD June 18, 2009

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:40 PM by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Chief Steingart and John Kelly, attorney. Minutes of the May 21st meeting were reviewed, motion to approve with addition that the line of credit is bank qualified and tax exempt, by Frank Wolowic, seconded by Bruce Brown and approved.

Reports:

President – No report

Secretary – No report

Treasurer – No report

Election of Officers- Motion by Bruce Brown, second by Frank Wolowic to cast a unanimous ballot for Frank Wolowic, President, Bruce Brown, Secretary and Bryan Hogan, Treasurer. Motion carried.

Chief's Report - The regular monthly reports on Bureau activity, training certifications and monthly revenue were reviewed.

Personnel- President Wolowic will be attending the Fire District's conference in Peoria.

Facilities

Antenna tower –US Cellular is still going through the approval process with the Village of Mundelein. We are also negotiating with Unison to buy out our tower leases for a lump sum. Motion by Frank Wolowic, second by Bruce Brown to authorize the Chief to negotiate and sign a contract with Unison pending attorney approval. Roll call vote- Wolowic-Aye, Brown-Aye.

Equipment

Grants – The small equipment grant for air cylinders has been rejected. We are applying for a FEMA fire station construction grant for a diesel exhaust system for station 1.

Vehicles – The new ambulance is here and should be in service July 1st. GM has announced they are dropping the chassis line that the new ambulance is on. We are trying to secure an existing chassis for the next ambulance.

Equipment – Replacement Cardiac monitors have been ordered. Funds for this item will be provided from the line of credit.

Programs

2009-10 Budget – The proposed budget is balanced and completed. A summary and appropriations ordinance is in the Trustees board packets.



Line of Credit- Has been secured in the amount of \$ 750,000 dollars to purchase Capital items that are planned and budgeted.

July Board meeting- Needs to be rescheduled to July 23rd in order to have the budget on file for 30 days prior to adoption. No objections from Board members.

METRO Contract- The Metro contract has been reviewed by Counsel and he has suggested two minor changes. Motion by Frank Wolowic, second by Bruce Brown to authorize the Chief to sign the contract pending Counsel change recommendations. Motion carried.

Employee Handbook Update- The Employee Handbook has been updated. Chief Steingart went over the changes. Motion by Frank Wolowic, second by Bruce Brown to adopt the changes. Motion carried.

Other Information-DC Grant assisted Lake Forest with a "mock Accreditation site visit".

The Chiefs attended a presentation by the Lake County Clerk and Assessor's office regarding the tax extension process.

CFPD personnel participated in a disaster drill in Wisconsin.

Chief reviewed an amendment to the State Insurance Code re: dependant health insurance coverage.

Correspondence – Letters of appreciation for services provided were received from School District 128, and two residents. Received a letter from the Lake County Clerk's office regarding tax extension.

Intergovernmental Relations – We will be meeting again with Hawthorn Woods and the CN for possible donations.

Articles- Chief referenced newspaper articles regarding the fire safety kits for grads. Public Education Officer Tony Rodkey procured several donations from area companies to offset the cost of the kits.

Trustee Bryan Hogan arrived at 8:25 PM.

Attorney's Report – John Kelly reported that there are no new developments regarding tax objections. Mr. Kelly stated that there is a new Freedom of Information Act. He will have more information at the July board meeting.

Mr. Kelly announced that he had received paperwork from the Lake County Board reappointing Bruce Brown to the District Board.

Mr. Kelly presented the Board with the Prevailing Wage Resolution(09-R-02) for adoption. Motion by Frank Wolowic, second by Bruce Brown to adopt Resolution 09-R-02. Roll call vote- Wolowic-aye, Brown-aye, Hogan-aye.

Mr. Kelly presented the Budget and Appropriations Ordinance(09-O-01) for adoption. Motion by Frank Wolowic, second by Bruce Brown to adopt Ordinance 09-O-01. Roll call vote- Wolowic-aye, Brown-aye, Hogan-aye.

Old Business- None

New Business-None

Bills – A motion to approved bills paid in the amount of \$490,839.69 (check numbers 5256-5350) by Bruce Brown, seconded by Bryan Hogan. Motion carried.

Adjournment - Motion to adjourn by Frank Wolowic, seconded by Bruce Brown and approved. Meeting was adjourned at 9:15 PM.

Ron Grant
Recording Secretary