



COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD MAY 21, 2009

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:33 p.m. by Frank Wolowic, President. Roll call indicated those present: Frank Wolowic, Bruce Brown, Bryan Hogan, Chief Steingart and John Kelly, attorney. Minutes of the April 16th meeting were reviewed, motion to approve as prepared by Bruce Brown, seconded by Bryan Hogan and approved.

Reports:

President – Nothing to report

Secretary – Congratulations to staff on the May 13, 2009 rescue call with recognition given in local media outlets and to Chief Steingart and Firemedic Elkins for their service in Hurricane Gustav.

Treasurer – Nothing to report

Chief's Report - The regular monthly reports on Bureau activity, training certifications and monthly revenue were reviewed. CFPD has made 37 less calls in 2009 compared to same period in 2008.

Personnel

Trustee Brown has completed all modules of the Fire District Training Program. Chief Steingart referenced the certification report from the Training Officer.

Facilities

Antenna tower – Sprint Clearwire is also interested in sharing space on our tower. Received first rent check from US Cellular.

Equipment

Grants – Installation of the diesel exhaust system at station #2 is complete. We have applied for a 2009 FEMA Grant worth \$220,000 for radio equipment; a \$10,000 grant for air cylinders from the Illinois State Fire Marshall; and a Diesel Emissions Reductions grant which covers 25% of the replacement fire vehicle. This grant requires that the retired equipment be scrapped.

Vehicles – Some paint issues are being resolved with the new ambulance. Delivery should be around May 26th.

Equipment – Replacement of Cardiac monitors is being finalized with Zoll Medical with discounted prices. This item is in the proposed budget as a cash purchase or funded by the line of credit.

Programs

2009-10 Budget – Finalizing work is nearly complete on the 09-10 budget with an intent to have reserves in place for the 2010-11 budget year. A final proposed budget will be presented at the June meeting.



Permission to secure a line of credit from Libertyville Bank & Trust for \$750,000 with all necessary signatures. The line of credit will be used for capital purchases as planned and budgeted for. Frank Wolowic motion and seconded by Bryan Hogan to approve the resolution. A voice vote was taken; Hogan-aye, Wolowic-aye, Brown-aye. Motion carried.

We are working on revising Automatic Response Agreement(ARA) with the Grayslake and Lincolnshire-Riverwoods.

Other Information

Staff met with Lincolnshire-Riverwoods FPD regarding dispatch services offered by CFPD.

Correspondence – Letters of appreciation for services provided were received from the American Hotel Registry for “Take Your Child to Work” program and a VH resident for excellent service.

Intergovernmental Relations –

Attorney’s Report – John Kelly reported that there are no new developments regarding tax objections. Nothing concrete happening in Springfield. A different date will be needed for the July board meeting. Prevailing wage ordinance for the June 09 meeting.

Bruce Brown motion and second by Bryan Hogan to start a closed executive session at 8:10 PM. A voice vote was taken; Wolowic-aye, Hogan-aye, Brown-aye.

Bruce Brown motion and second by Bryan Hogan to adjourn a closed executive session at 9:10 PM. A voice vote was taken; Wolowic-aye, Hogan-aye, Brown-aye.

Bruce Brown motion and seconded by Bryan Hogan to adopt the following: a pre-tax health insurance deduction of 10% on the difference between single coverage and elected coverage; a raise of 2.5% for staff, and the conversion of 2 Norcomm dispatchers from the Metro contract to CFPD civilian employees on July 1, 2009. A voice vote was taken; Hogan-aye, Wolowic-aye, Brown-aye. Motion carried.

Bills – A motion to approved bills paid in the amount of \$449,064.13 (check numbers 5148-5278) by Bruce Brown, seconded by Bryan Hogan. Motion carried.

Adjournment - Motion to adjourn by Bryan Hogan, seconded by Bruce Brown and approved. Meeting was adjourned at 9:15 PM.

Tim Kasper
Recording Secretary